



2026 COMBINED ANNUAL SECURITY REPORT & FIRE SAFETY REPORT

Introduction

This report is provided in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act, as amended. It provides students and employees of Highland Community College ("College") with information on the College's security arrangements, policies and procedures; programs that provide education on such things as drug and alcohol abuse, awareness of various kinds of sex offenses, and the prevention of crime generally; and procedures the College will take to notify the campus community in the event of an emergency. Its purpose is to provide students and employees with information that will help them make informed decisions relating to their own safety and the safety of others.

Policy for Preparing the Annual Report

This report has been prepared by the Vice President of Student Affairs in cooperation with local law enforcement authorities and includes information provided by them as well as by the College's campus security authorities and various other elements of the College. Each year an email notification is made to all enrolled students and employees that provide the website link to access this report. Prospective students and employees are also notified of the report's availability. Hard copies of the report may also be obtained at no cost by contacting David Reist Administration Building, 602 W Main St., Highland, KS 66035. The College is committed to taking the actions necessary to provide a safe and secure working/learning environment for all students and staff. As a member of the campus community, you can feel safe and comfortable knowing that security procedures are in place that represent best practices in the field and are constantly tested and re-evaluated for their effectiveness.

All policy statements found in this annual report apply to all Highland Community College locations, including the Highland Campus and technical centers, unless detailed otherwise.

Campus Locations

Highland Campus in Highland, Kansas

The primary location for Highland Community College is located at 606 W. Main St, Highland, KS. The Highland Campus has 19 student residential facilities and four employee residential facilities. The campus runs from West Main Street to West Colorado Street and West Avenue Street and North Ives Street. Additional campus buildings include:

- Gilmore Memorial Hall, located at 608 W Colorado
- Klinefelter Barn, 1774 230th Street, Hiawatha, KS 66434
- Ken Babcock Technical Center, 807 East Spring, Highland, KS 66035
- HCC Softball Field 257 East Pennsylvania, Highland, KS 66035
- The City of Highland owns the baseball field that is used by the campus team.

Atchison Technical Center in Atchison, Kansas

The primary address for the Atchison Technical Center is 1501 West Riley, Atchison, KS 66002. Two additional buildings off campus house other programs and student activities.

Other campus buildings:



- Construction Trades Building, 2603 Industrial Rd, Atchison, KS 66002
- Electrical Technology Facility, 17349 Country Club Rd, Atchison, KS 66002
- Building Trades home build, 601 S 5th Street, Atchison, KS 66002

Western Technical Center in Baileyville, Kansas

The Western Center housing technical programs at 313 Nemaha, Baileyville, KS 66404. They have no residential facilities.

Wamego Campus in Wamego, Kansas

The Wamego Campus housing general and technical programs at 500 Miller Drive, Wamego, KS 66547. The Wamego Campus was closed on July 1, 2025.

General Safety and Security Policies:

Campus Security Personnel & Relationship with Local Law Enforcement

The HCC Campus Security staff may be contacted by calling (785) 741-2206.

While HCC does not have any formal agreement with local law enforcement agencies, HCC does work with law enforcement agents as needed (or required by law), as determined by the appropriate HCC staff members, in consideration of the totality of facts for a given situation. HCC staff may elect to contact law enforcement agents for assistance in dealing with the conduct of students, faculty, staff, and/or other community members. Still, HCC does not do so with the express purpose of acting as agents of the police and/or not for the purpose of bringing criminal charges, though criminal charges may arise from HCC engaging law enforcement agents. HCC Campus Security does not have arrest authority.

In some cases, HCC will cooperate with law enforcement agents, including cooperation with the investigation and/or prosecution of criminal activities; HCC, however, will cooperate only within the confines of legal and ethical boundaries respective to individual rights and protections under both the U.S. and Kansas State Constitutions. In all cases, HCC will maintain its autonomy, acting as its own agent in the interest of the institution's mission/purpose and regarding the needs and rights of its students.

Campus Security Authorities

The College has designated certain officials to serve as campus security authorities. Reports of criminal activity can be made to these officials. They in turn will ensure that the crimes are reported for collection as part of the College's annual report on crime statistics. The campus security authorities, to whom the College would prefer that crimes be reported are listed below.

- Campus Security Officer at (785) 741-2206
- Resident Assistant On-Duty at (785) 850-1377
- Student Conduct Officer at (785) 442-6093
- Vice President of Student Affairs/Title IX at (785) 442-6021
- Vice President of Academic Affairs at (785) 442-6050
- Vice President of Technical Education at (785) 442-6201
- Director of Human Resources/Title IX at (785) 442-6010
- Director of Technical Education at (785) 442-6180
- Director of Western Center at (785) 442-6240
- Athletic Director at (785) 442-6041



- All directors
- Athletic coaches

Reporting a Crime or Emergency

The College encourages accurate and prompt reporting of all criminal actions, emergencies, or other incidents occurring on campus, on other property owned by the College, or on nearby public property to the appropriate administrator and appropriate police agencies. Such a report is encouraged when the victim of a crime elects to, or is unable to, make such a report.

The college encourages all crimes to be promptly reported to the HCC Security Department to ensure inclusion in the annual crime statistics. Security may be contacted by calling (785) 741-2206. All crimes should be reported to HCC Campus Security to aid in providing timely warnings to the college community when appropriate. The HCC Security office is in the Laundry/Housing Building at 307 N. Elmira, Highland, KS. For immediate response to a crime, call 911. Crime reports may also be made to the HCC personnel (listed above) who are designated Campus Security Authorities (CSAs). For Clery Act reporting purposes, CSAs are HCC officials who have significant responsibility for student and campus activities, including, but not limited to student activities, student athletics, and student conduct personnel. Once reported the individual may also be encouraged to report the situation to the appropriate law enforcement agency. If requested, a College staff member will assist in making the report to police.

Anonymous reports may also be filed online, using the reporting form posted at https://cm.maxient.com/reportingform.php?HighlandCCKS&layout_id=11.

Timely Warnings

A *Timely Warning* is an alert sent to the campus community when a specific Clery Crime (murder, manslaughter, rape, fondling, incest, statutory rape, robbery, aggravated assault, burglary, auto theft, arson, hate crimes, domestic violence, dating violence, and stalking) has occurred on Clery Geography (on campus or in a campus building; in residence halls; on property owned or controlled by officially recognized student organization or the College, which is not located at the campus; and on public property located on or adjacent to the campus) that is reported to local law enforcement, Campus Security officers, or other Campus Security Authorities to represent a serious or continuing threat to students and employees. Such warnings, issued by the President of the College or designee, are to aid in the prevention of similar concerns and are done in a manner that is timely and that withholds as confidential the names and identifying information of victims. The intent of a Timely Warning is to enable people to protect themselves and/or their property. The warning will be issued to the campus community or segment of the community that may be affected by the threat.

Timely Warnings are issued in response to reported occurrences of crimes specified in the Clery Act. Other dangers that pose a serious or continuing threat to the campus community, such as a kidnapping on campus or patterns of larcenies or vandalism, may be instead addressed through a Public Safety Alert.

The College will not issue a Timely Warning Notice if the subject has been apprehended and the threat of imminent danger to the campus community has thus been mitigated. Further, a Timely Warning may not be issued if the report were not filed with Campus Security, a CSA, or local law enforcement in a manner that would allow the issuance of a “timely” notice to the campus community.



Emergency Notifications

An Emergency Notification is a mass notification that is utilized for significant emergency or dangerous situations involving an immediate threat to the health or safety of students or employees occurring at all Highland Community College locations. These are triggered by an event that is currently occurring on a campus or imminently threatening the HighlandCC community. HighlandCC will, as described in the College Timely Warnings, Emergency Notifications, & Campus Alerts Procedures, initiate Emergency Notification procedures for any significant emergency or dangerous situation occurring on campus that represents an immediate threat to the health or safety of students or employees. Examples of incidents which could trigger an Emergency Notification include, but are not limited to:

- building fire or an approaching forest fire
- approaching tornado or other extreme weather
- armed intruder
- bomb threat
- outbreak of meningitis, norovirus, or other serious illness
- gas leak
- terrorist incident
- nearby chemical or hazardous waste spill

Emergency Alert System (EAS)

The Emergency Alert System at Highland Community College is an institution-wide multimodal communication network (e.g., email, text, web-alerts, audio messages). The use of the EAS provides for a rapid dissemination of time-sensitive information to enhance the safety and security of the campus community during an emergency and to relay timely information to community members.

All College employees may opt into text messages through their Self-Service account under *RAVE*. All students are automatically enrolled but can opt-out through their Self-Service account under *RAVE*. Students are encouraged to update their contact information in their Self-Service. Alerts can be sent to all employees and students or just employees, it is also able to send segmented messages based on the primary campus location.

Highland Community College also uses Visiplex for mass communications on the Highland Campus that sound's internal and external messaging.

Confidential Reporting

HighlandCC will protect the privacy of individuals who report crimes to the extent permitted by law and College policy. Information will be shared only with individuals who have a legitimate need to know, including individuals responsible for responding to the report, providing supportive measures, conducting an investigation, complying with legal obligations, or addressing an ongoing threat to the campus community.

Highland Community College officials, depending on their roles at the College, have varying reporting responsibilities and abilities to maintain confidentiality. To make informed choices, one should be aware of confidentiality and mandatory reporting requirements when consulting campus resources. Other resources exist for you to report crimes and policy violations, and these resources will act when you report victimization to them. Under Kansas Law, if either party is under 18 and has been reported to be physically, mentally, or sexually abused, college authorities are mandated



to report the alleged abuse to law enforcement. For people 18 and older, there are options for the report to be confidential, private, or formal.

If a reporting party would like the details of an incident to be kept confidential, the reporting party may speak with a local off-campus rape crisis counselors, domestic violence resources, local or state assistance agencies, local (off-campus) members of the clergy/chaplains who will maintain confidentiality except in extreme cases of immediacy of threat or danger or abuse of a minor.

Private (Voluntary) Reporting

Those seeking to report misconduct may seek advice from certain resources who are not required to initially tell anyone else your private, personally identifiable information unless there is a pattern of abuse, cause for fear for your safety or the safety of others, or either party is under 18 years of age. These resources include employees without supervisory responsibility or remedial authority to address discrimination, harassment, retaliation, and/or sexual misconduct, such as admissions officers, Student Support Services staff (transfer, retention), full-time front desk personnel in all regional centers and the Wellness Center on the Highland campus. If a reporting party is unsure of someone's duties and ability to maintain privacy, ask them before talking to them. They will be able to explain and help a reporting party to make decisions about who is in the best position to help.

HCC Employees are instructed to share incident reports with their supervisors, but they do not share any personally identifiable information about the report unless the reporting party gives permission or they are under 18, except in the rare event that the incident reveals a need to protect the reporting party and/or other members of the community. If personally identifiable information is shared, it will be shared with as few people as possible, and all efforts will be made to protect privacy to the greatest possible extent.

Formal Reporting Options

A party bringing a grievance is encouraged to speak to College officials, such as the appropriate Title IX Coordinator, EGP (Equity Grievance Panel) members, Director of Campus Engagement, Student Conduct and Compliance Officer, Campus Safety & Security Coordinator, to make formal reports of incidents of sexual misconduct. A party bringing a grievance has the right, and can expect, to have grievances taken seriously by the College when formally reported, and to have those incidents investigated and properly resolved through these procedures. Formal reporting still affords privacy for the reporter, and only a small group of officials who need to know will be told. Information will be shared as necessary with investigators, witnesses, and the responding party. The circle of people with this knowledge will be kept as tight as possible to preserve a party bringing a grievance's rights and privacy.

The College does not have any pastoral or professional counselors.

Security of and Access to Campus Facilities

Regular operating hours of HCC offices are 8:00 a.m. to 5:00 p.m. Some buildings will be open evenings or weekends for classes or special events. Only employees who have been issued keys to the areas being entered are allowed access to those areas. Residence facilities on campus are also only accessed by residents who have been issued keys for their specific residence. In the event, an individual is found with HCC keys, without proper authorization, and that individual will be asked to relinquish the keys. If they choose not to abide by the request, local law enforcement will be notified.



immediately.

Highland Campus security officers are on duty in the evening hours, seven days per week, and regularly patrol campus parking lots, housing areas, academic building areas, cafeteria, library, and main campus grounds during that time. Daytime security issues are handled by the HCC Safety Management Team. Regional centers (Atchison Tech. Center, and Western Center in Baileyville) may be patrolled by local law enforcement in that jurisdiction. Any person at the Highland, Kansas location wanting to request a campus escort should contact HCC Security at (785) 741-2206.

Students and employees are asked to be alert and not to circumvent practices and procedures that are meant to preserve their safety and that of others:

- Do not prop doors open or allow strangers into campus buildings that have been secured
- Do not lend keys or access cards to non-students and do not leave them unattended
- Do not give access codes to anyone who does not belong to the campus community

Security Considerations in the Maintenance of Facilities

The Campus Security Department works with the Facilities Department to identify maintenance issues on campus that may be safety hazards. Property maintenance of the main campus facility is monitored by HCC's Maintenance Department. Safety checks are completed to identify street or safety lights that are not functioning properly, or to determine if shrubs or other landscaping might need trimming. Maintenance personnel regularly check to ensure there is adequate lighting on pathways and that egress lighting is working in hallways and stairwells.

Educational Programs Related to Security Awareness and Prevention of Criminal Activity

The College seeks to enhance the security of its campus and the members of the campus community by periodically presenting educational programs to inform students and employees about campus security procedures and practices, to encourage students and employees to be responsible for their own security and the security of others and to inform them about the prevention of crimes. Students are provided with safety information on an annual basis as part of the HighlandCC *Student Handbook*. These programs are discussed below.

- (Mandatory, Student) Housing Meeting - First Week (after Move-In), each Semester: Review of campus (Housing) policies and procedures
- (Mandatory, Student) New Student Orientation - Prior to the Start of Each Semester: Review of campus policies, procedures, prevention, and services
- (Mandatory, Student) College Success - Offered Fall and Spring, only: This course is an introduction to the world of college. The course will include preparation of an academic plan to obtain an associate degree in a selected major. The course will also cover curriculum structure, college success skills, transferring to a four-year institution, decision-making, and career planning. Also, review of campus policies, procedures, and services.
- (Student and Employee) Vector Training Solutions – Title IX, reporting, campus safety, hazing, fire safety, and other topics assigned to a group or individually.
- (Employee, As Applicable) Campus Security Authority (CSA) Training - Yearly: Requirements on employee obligations for reporting (Clery) crimes.
- (Employee, As Applicable) In-Service Training – Each semester: Each area provides staff with yearly opportunities for professional development, including components addressing safety, security, reporting, and personal responsibility.



In addition to periodic safety and awareness trainings, safety information regularly is disseminated to the Highland community through brochures, the public website, emails and public service announcements. The Highland Reporting and Compliance webpage provides access to the College's Annual Security Report, policies, procedures, contacts, and general information.

Monitoring Off Campus Locations of Recognized Student Organizations

The College does not have any officially recognized student organizations with off campus locations and therefore does not monitor or record criminal conduct occurring at such locations.

Disclosure of the Outcome of a Crime of Violence or Non-Forcible Sex Offense

Upon written request, the College will disclose to the complainant of a crime of violence (as that term is defined in section 16 of title 18, United States Code), or a non-forcible sex offense, the report on the results of any disciplinary proceeding conducted by the College against a student who is the alleged respondent of such crime or offense. If the complainant is deceased as a result of such crime or offense, the next of kin of such complainant shall be treated as the complainant for purposes of the paragraph.

The previous paragraph does not apply to complainants of dating violence, domestic violence, sexual assault, or stalking because under the Violence Against Women Act both the accused and accuser in these cases are given the results without the need to make a written request.

Drug and Alcohol Policy:

The possession, sale, furnishing, or use of alcohol or drugs at HCC is governed by federal law, Kansas law, and college policies. All the following policies may be found in the student handbook at <https://www.highlandcc.edu/studentlife/student-life-campus-resources-documents/2026-2027-student-handbook.pdf>.

- Student Code of Conduct
- Drug-Free Schools and Communities Act and Drug-Free Workplace Act statement

Students, employees, or visitors that violate federal or state laws concerning the possession, use, or sale of drugs or alcohol are subject to criminal prosecution, as HCC actively enforces these laws. In addition, for students and employees, the college considers a violation of its drug and alcohol policies to be a major offense that can result in mandated participation in a drug or alcohol rehabilitation program, referral for a criminal prosecution, and/or immediate disciplinary action, up to and including termination from employment (for employees) and either suspension or expulsion from the college (for students).

HCC's Drug Policy: See Statement Above

Federal Drug Laws (updated 08.05.2024)

Denial of Federal Benefits (21 U.S.C. § 862) A federal drug conviction may result in the loss of federal benefits, including loans, grants, scholarships, contracts, and licenses, although the Department of Education has said it will no longer disqualify students from Title IV aid for a federal or state conviction for possession or sale of a controlled substance.



Forfeiture of Personal Property and Real Estate (21 U.S.C. § 853) Any person convicted of a federal drug offense punishable by more than one year in prison shall forfeit to the United States any personal or real property related to the violation. A warrant of seizure may be issued and property seized at the time an individual is arrested on charges that may result in forfeiture.

Federal Drug Trafficking Penalties (21 U.S.C. § 841) Penalties for federal drug trafficking convictions vary according to the type and quantity of the controlled substance involved in the transaction. Penalties for subsequent convictions are more severe. Federally defined schedules of controlled substances are published at 21 U.S.C. 812.

In the case of a controlled substance in schedule I or schedule II, GHB (or, “liquid ecstasy”), or flunitrazepam (or, “Rohypnol”), a person shall be sentenced to a term of imprisonment of not more than 20 years. If death or serious bodily injury results from the use of a controlled substance which has been illegally distributed, the person convicted on federal charges of distributing the substance faces the possibility of a life sentence and fines ranging up to \$10 million.

In the case of a controlled substance in schedule III, a person shall be sentenced to a term of imprisonment of not more than 10 years, and if death or serious bodily injury results, shall be sentenced to a term of imprisonment of not more than 15 years or a fine not to exceed \$500,000, or both, for a first offense.

For less than 50 kilograms of marijuana, the term of imprisonment shall not be more than five years, and the fine shall not be more than \$250,000, or both, for a first offense.

In the case of a schedule IV substance, the term of imprisonment shall not be more than five years, and the fine shall not be more than \$250,000, or both, for a first offense.

Persons convicted on federal charges of drug trafficking within 1,000 feet of an elementary school, secondary school, college, or university **(21 U.S.C. § 860)** face penalties of prison terms and fines which are twice as high as the regular penalties for the offense, with a mandatory prison sentence of at least one year, unless the offense involves five grams or less of marijuana.

Federal Drug Possession Penalties (21 U.S.C. § 844) Persons convicted on federal charges of possessing any controlled substance face penalties of up to one year in prison, a mandatory fine of no less than \$1,000, or both. Second convictions are punishable by not less than 15 days but not more than two years in prison and a minimum fine of \$2,500. Subsequent convictions are punishable by not less than 90 days but not more than three years in prison and a minimum fine of \$5,000.

For the most recent and complete Federal Trafficking Penalties information, visit the website of the U.S. Drug Enforcement Administration at <https://www.dea.gov/sites/default/files/2021-12/Trafficking%20Penalties.pdf>.

Category	Summary (Kansas Statutes)
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HIGHLAND COMMUNITY COLLEGE

Possession of Marijuana	Possession of marijuana is a Class B nonperson misdemeanor in Kansas with the possibility of up to six months incarceration and a fine of up to \$1,000. Kan. Stat. Ann. §§ 21-5706(c)(3)(A), 21-6602, 21-6611. Penalties increase with additional convictions. §§ 21-5706(c)(3)(B)–(C), 21-6602, 21-6611. Distribution or possession with intent to distribute marijuana is a drug severity level 4 felony for quantities of less than 25 grams. § 21- 5705. A Level 4 felony can result in up to 51 months imprisonment. § 21-6805. Kansas does not allow the medical use of marijuana.
Controlled Substances	It is illegal in Kansas to be in possession of a controlled substance. § 21- 5706(a)–(b). Penalties vary widely based on the offense and the defendant’s criminal history. §§ 21-5705 – 21-5710. Possession of opiates, opium, or certain stimulants (including ethamphetamine) is a Level 5 felony for which a defendant faces up to 3.5 years in prison and \$100,000 in fines. §§ 21-5706(c)(1), 21-6611(a)(3). For certain other drugs, the first offense is a Class A nonperson misdemeanor, with up to a year in prison and up to \$2,500 in fines. Prior offenses result in a Level 5 felony. § 21- 5706(c)(2)(B). Possession of drug paraphernalia is a Class B nonperson misdemeanor or a Level 5 felony, depending on how the paraphernalia is used. § 21-5709. Distribution of controlled substances is also illegal, with punishments dependent on the substance and the amount. § 21-5705. Possession of larger quantities of controlled substances results in an inference of an intent to distribute. § 21-5705(e).
Alcohol and Minors	No person under the age of 21 shall possess, consume, obtain, purchase, or attempt to obtain or purchase alcoholic beverages. § 41-727. A violation, for a person aged 18 to 20, constitutes a Class C misdemeanor with a fine of \$200 to \$500 and imprisonment for up to one month. <i>Id.</i> It may also result in 40 hours of community service and/or completion of an educational training program regarding the results of alcohol and other chemical substances. <i>Id.</i> Second convictions result in a 90-day loss of driving privileges. <i>Id.</i> Third convictions result in a one-year loss of driving privileges. <i>Id.</i> Furnishing alcoholic liquor or cereal malt beverage to a minor is a Class B person misdemeanor, punishable by a fine of \$200 to \$1000 and imprisonment for up to 6 months. § 21-5607(c)(1). It is also illegal for any person under the age of 21 to display or have in possession any fictitious or fraudulently altered identification card for use in the purchase of any alcoholic liquor or cereal malt beverage. § 8-1327(c)(4). A first violation constitutes a Class B nonperson misdemeanor with a sentence of not less than 100 hours of public service, up to 6 months imprisonment, and a fine of not less than \$200 nor more than \$500. § 8-1327(d)(1).

Driving Under the Influence (DUI)	It is illegal to operate or attempt to operate a car with a blood alcohol content of 0.08 percent or greater or while under the influence of alcohol or any drug to a degree that renders a person incapable of safely driving a vehicle. § 8-1567(a). A first offense is a Class B nonperson misdemeanor with a minimum imprisonment of 48 consecutive hours up to six months (or 100 hours of public service in the court's discretion) and a fine of \$750–\$1,000. § 8-1567(b)(1)(A). For a second offense, the penalties increase to a Class A nonperson misdemeanor with a term of imprisonment of 90 days to one year and a fine of not less than \$1,250 nor more than \$1,750. § 8-1567(b)(1)(B). It is also unlawful for any person less than 21 years of age to operate or attempt to operate a vehicle with a breath or blood alcohol content of .02 or greater. § 8-1567a(a). For a first offense, the person's driving privileges will be suspended for 30 days and then restricted for an additional 180 days. § 8-1567a(f). It is generally illegal to operate a motor vehicle with an opened alcoholic beverage in your possession. § 8-1599. A violation is a misdemeanor punishable by a fine of not more than \$200 or by imprisonment for not more than six months, or both. <i>Id.</i>
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Drug and Alcohol Abuse Prevention Program

In compliance with the Drug Free Schools and Communities Act (DFSCA), the College has a drug and alcohol abuse and prevention program, which includes an annual notification to students and employees regarding certain drug/alcohol-related information (such as legal sanctions for violations of applicable laws, health risks, etc.) and a biennial review of this program to evaluate its effectiveness and assess whether sanctions are being consistently enforced. For more information, see below.

- [HCC's Drug and Alcohol Prevention Program Policy](#) (Updated January 2022)
- Annual notification: please contact the Vice President of Student Affairs, Lexy Clark (lclark@highlandcc.edu)
- Biennial review report: please contact the Vice President of Student Affairs, Lexy Clark (lclark@highlandcc.edu)

Policies, Procedures, and Programs Related to Dating Violence, Domestic Violence, Sexual Assault, and Stalking:

Highland Community College prohibits, and is committed to preventing, the crimes of dating violence, domestic violence, sexual assault, and stalking and other acts of sexual misconduct and relationship violence within the College community, as defined by the *Violence Against Women's Act* (VAWA), by Kansas law, and by College policy. The College's policy used to address complaints of this nature, as well as the procedures for filing, investigating, and resolving complaints, may be found at:

- [Equity Grievance Policy \(EGP\)](#)

The following sections of this report discuss the College's educational programs to promote the awareness of dating violence, domestic violence, sexual assault and stalking; provides information concerning procedures students and employees should follow and the services available in the event they do become a victim of one of these offenses, and advises students and employees of the disciplinary procedures that will be followed after an allegation that one of these offenses has



occurred.

Primary Prevention and Awareness Program

The College conducts a Primary Prevention and Awareness Program (PPAP) for all students and employees. The PPAP advises campus community members that the College prohibits the offenses of dating violence, domestic violence, sexual assault, and stalking. They are also informed of the topics discussed below, including relevant definitions, risk reduction, and bystander intervention.

Kansas Definitions for Prevention and Awareness

Dating Violence means the perpetrator is or has been involved in a social relationship of a romantic nature with the victim and engaged in a form of violence or abuse. Under Kansas law, dating violence is a subset of domestic violence.

Domestic Violence means an act or threatened act of violence against a person with whom the offender is involved or has been involved in a dating relationship, or an act or threatened act of violence against a family or household member by a family or household member. Domestic violence also includes any other crime committed against a person or against property, or any municipal ordinance violation against a person or against property, when directed against a person with whom the offender is involved or has been involved in a dating relationship or when directed against a family or household member by a family or household member. K.S.A. 215111(i). For the purposes of this definition:

- 1) "Dating relationship" means a social relationship of a romantic nature. In addition to any other factors the court deems relevant, the trier of fact may consider the following when making a determination of whether a relationship exists or existed: Nature of the relationship, length of time the relationship existed, frequency of interaction between the parties and time since termination of the relationship, if applicable.
- 2) "Family or household member" means persons 18 years of age or older who are spouses, former spouses, parents or stepparents and children or stepchildren, and persons who are presently residing together or have resided together in the past, and persons who have a child in common regardless of whether they have been married or have lived together at any time. Family or household member also includes a man and woman if the woman is pregnant and the man is alleged to be the father, regardless of whether they have been married or have lived together at any time.

Sexual Assault, as defined as an "unlawful sexual act" in the Kansas criminal code, means rape, criminal sodomy, aggravated criminal sodomy, indecent liberties with a child, aggravated indecent liberties with a child, sexual battery, 2025-2026 Annual Security and Fire Safety Report 27 aggravated sexual behavior, and lewd and lascivious behavior. Such crimes are defined by state law. Generally, those crimes are defined as:

- **Rape** means (1) knowingly engaging in sexual intercourse with a victim who does not consent to the sexual intercourse under any of the following circumstances: (A) When the victim is overcome by force or fear; or (B) when the victim is unconscious or physically powerless; (2) Knowingly engaging in sexual intercourse with a victim when the victim is incapable of giving consent because of mental deficiency or disease, or when the victim is incapable of giving consent because of the effect of any alcoholic liquor, narcotic, drug or other substance, which condition was known by the offender or was reasonably apparent to the offender; (3) sexual intercourse with a child who is under 14 years of age; (4) sexual



intercourse with a victim when the victim's consent was obtained through a knowing misrepresentation made by the offender that the sexual intercourse was a medically or therapeutically necessary procedure; or (5) sexual intercourse with a victim when the victim's consent was obtained through a knowing misrepresentation made by the offender that the sexual intercourse was a legally required procedure within the scope of the offender's authority. K.S.A. 21-5503

- **Criminal Sodomy** means (1) Sodomy between persons who are 16 or more years of age and members of the same sex; (2) sodomy between a person and an animal; (3) sodomy with a child who is 14 or more years of age but less than 16 years of age; or (4) causing a child 14 or more years of age but less than 16 years of age to engage in sodomy with any person or animal. K.S.A. 21-5504
- **Aggravated Criminal Sodomy** means (1) Sodomy with a child who is under 14 years of age; (2) causing a child under 14 years of age to engage in sodomy with any person or an animal; or (3) sodomy with a victim who does not consent to the sodomy or causing a victim, without the victim's consent, to engage in sodomy with any person or an animal under any of the following circumstances: (A) When the victim is overcome by force or fear; (B) when the victim is unconscious or physically powerless; or (C) when the victim is incapable of giving consent because of mental deficiency or disease, or when the victim is incapable of giving consent because of the effect of any alcoholic liquor, narcotic, drug or other substance, which condition was known by, or was reasonably apparent to, the offender. K.S.A. 21-5504 2025-2026 Annual Security and Fire Safety Report 28
- **Sexual Battery** means the touching of a victim who is not the spouse of the offender, who is 16 or more years of age and who does not consent thereto, with the intent to arouse or satisfy the sexual desires of the offender or another. K.S.A. 21-5505
- **Aggravated Sexual Battery** means the touching of a victim who is 16 or more years of age and who does not consent thereto with the intent to arouse or satisfy the sexual desires of the offender or another and under any of the following circumstances: (1) When the victim is overcome by force or fear; (2) when the victim is unconscious or physically powerless; or (3) when the victim is incapable of giving consent because of mental deficiency or disease, or when the victim is incapable of giving consent because of the effect of any alcoholic liquor, narcotic, drug or other substance, which condition was known by, or was reasonably apparent to, the offender. K.S.A. 21-5505
- **Indecent Liberties with a Child** means engaging in any of the following acts with a child who is 14 or more years of age but less than 16 years of age: (1) Any lewd fondling or touching of the person of either the child or the offender, done or submitted to with the intent to arouse or to satisfy the sexual desires of either the child or the offender, or both; or (2) soliciting the child to engage in any lewd fondling or touching of the person of another with the intent to arouse or satisfy the sexual desires of the child, the offender or another. K.S.A. 21-5506
- **Aggravated Indecent Liberties with a Child** means: (1) Sexual intercourse with a child who is 14 or more years of age but less than 16 years of age; (2) engaging in any of the following acts with a child who is 14 or more years of age but less than 16 years of age and who does not consent thereto: (A) Any lewd fondling or touching of the person of either the child or the offender, done or submitted to with the intent to arouse or to satisfy the sexual desires of either the child or the offender, or both; or (B) causing the child to engage in any lewd fondling or touching of the person of another with the intent to arouse or satisfy the sexual desires of the child, the offender or another; or (3) engaging in any of the following acts with a child who is under 14 years of age: (A) Any lewd fondling or touching of the person of



either the child or the offender, done or submitted to with the intent to arouse or to satisfy the sexual desires of either the child or the offender, or both; or (B) soliciting the child to engage in any lewd fondling or touching of the person of another with the intent to arouse or satisfy the sexual desires of the child, the offender or another.

- **Lewd and Lascivious Behavior** means: (1) Publicly engaging in otherwise lawful sexual intercourse or sodomy with knowledge or reasonable anticipation that the participants are being viewed by others; or (2) publicly exposing a sex organ or exposing a sex organ in the presence of a person who is not the spouse of the offender and who has not consented thereto, with intent to arouse or gratify the sexual desires of the offender or another.

Sexual Misconduct encompasses “Sexual Exploitation,” “Sexual Harassment,” “Non-Consensual Sexual Contact,” “Non-Consensual Sexual Intercourse,” as those terms are defined in College policy and the Sexual Assault crimes listed in this Section. *Both law and policy prohibit sexual misconduct.*

- **Sexual Harassment** means: unwelcome, sexual or gender-based verbal, written, online, and/or physical conduct. Sexual harassment creates a hostile environment, and may be disciplined when it is sufficiently severe, persistent/pervasive, and objectively offensive that it (1) has the effect of unreasonably interfering with, denying or limiting employment opportunities or the ability to participate in or benefit from the university’s educational, social and/or residential program, and (2) is based on power differentials (quid pro quo), the creation of a hostile environment or retaliation.
- **Stalking** means:
 - 1) Recklessly engaging in a course of conduct targeted at a specific person which would cause a reasonable person in the circumstances of the targeted person to fear for such person's safety, or the safety of a member of such person's immediate family and the targeted person is actually placed in such fear; or
 - 2) engaging in a course of conduct targeted at a specific person with knowledge that the course of conduct will place the targeted person in fear for such person's safety or the safety of a member of such person's immediate family; or
 - 3) after being served with, or otherwise provided notice of, any protective order included in K.S.A. 21-3843, prior to its repeal or K.S.A. 2012 Supp. 21-5924, and amendments thereto, that prohibits contact with a targeted person, recklessly engaging in at least one act listed in K.S.A. 21-5427(f)(1) that violates the provisions of the order and would cause a reasonable person to fear for such person's safety, or the safety of a member of such person's immediate family and the targeted person is actually placed in such fear. K.S.A. 21-5427 (crime) and K.S.A. 60- 31a02 (civil remedies)
- **Hazing** means:
 - 1) any intentional, knowing, or reckless act directed against a student by one person acting alone or by more than one person, occurring on or off the premises, that endangers the mental and/or physical health of safety of a student for the purpose of pledging or associating with being initiated into, affiliating with, holding office in, seeking and/or maintaining membership in any organization whose membership consists of students.
 - 2) Consent and/or acquiescence by a student(s) subjected to hazing is not considered a reasonable defense in a disciplinary proceeding.
 - 3) Local, State, and Tribal laws on Hazing are defined as (K.S.A. 21-5418)
 - 4) Hazing is recklessly coercing, demanding or encouraging another person to perform, as a condition of membership in a social or fraternal organization, any act which could reasonably be expected to result in great bodily harm, disfigurement or death or which is done in a manner whereby great bodily harm, disfigurement or death could be inflicted.



5) Hazing is a class B nonperson misdemeanor.

College Definition of Consent

The College uses the following definition of consent in its Policy and Procedure for Civil Rights Equity Grievance Resolution for all faculty, students and employees:

Consent is knowing, voluntary and clear permission by word or action, to engage in sexual activity. Individuals may perceive and experience the same interaction in different ways. Therefore, it is the responsibility of each party to determine that the other has consented before engaging in the activity.

For consent to be valid, there must be a clear expression in words or actions that the other individual consented to that specific sexual conduct. Reasonable reciprocation can be implied with consent. For example, if someone kisses you, you can kiss them back (if you want to) without the need to explicitly obtain their consent to being kissed back.

Consent can also be withdrawn once given, as long as the withdrawal is reasonable and clearly communicated. If consent is withdrawn, that sexual activity should cease within a reasonably immediate time. Consent must be affirmative, conscious, voluntary and present throughout sexual activity and may be withdrawn at any time.

Consent to some sexual contact (such as kissing or fondling) cannot be presumed to be consent for other sexual activity (such as intercourse). A current or previous intimate relationship is not sufficient to constitute consent. If an individual expresses conditions on their willingness to consent (e.g., use of a condom) or limitations on the scope of their consent, those conditions and limitations must be respected.

In Kansas, a minor (meaning a person under the age of 16 years) cannot consent to sexual activity. This means that sexual contact by an adult with a person younger than 16 years old, consenting or unconsenting, is a crime.

The State meaning of “consent” (or the ability to provide it) is implied through the related state definition of rape (and/or sexual assault), as outlined by K.S.A. 44-1131, K.S.A. 21-5501, and/or in Chapter 21 Article 55 of the Kansas Statutes Annotated. Such a definition may differ from the definition used by Highland Community College to address policy violations.

Information on Risk Reduction:

Safety And Security Tips For Preventing Sexual Assault

If you find yourself in an uncomfortable sexual situation, these situations may help reduce your risk:

On-Campus

- Never walk alone at night. Call a friend or (785) 741-2206 (Campus Security) for an escort.
- Always be aware of your surroundings. Walk purposefully and make eye contact with strangers.
- In parking lots, have keys ready when you approach your car to make your entry easier.
- After dark, try to park in a well-lit area close to your destination.
- Always lock car doors and roll-up windows. Keep valuables out of sight or in the trunk.
- If you feel threatened, immediately go to an open building where there are other people



- Never leave personal items unattended or unlocked.
- Emergency 911 telephone calls on cellular telephones will not be answered by HCC Security but will be directed to a 911 Call Center. For faster assistance, please advise the officer who answers the telephone that your emergency is occurring on the HCC campus.

At Home

- Always lock all doors, even when you are there. Take keys with you, even when stepping out for “just a second.”
- Keep windows locked.
- Don’t loan out your keys or leave them lying around. Detach your house keys from the main ring when having vehicles serviced.
- Utilize peepholes or safety chains. Don’t open doors without verifying the identity of the person on the other side.
- Don’t keep expensive jewelry, collectibles, or large amounts of cash at home.
- Don’t advertise your absence, especially on your answering machine or a social media site.

In Social Situations

- When dating someone you don’t know well, ask people you trust about your date.
- Socialize in groups so that you’re not alone with just one person. There really is safety in numbers.
- Drive yourself and carry extra money in case you need to get home alone.
- If you feel uncomfortable, there’s probably a reason. It’s better to do something you may consider rude than to remain in a dangerous situation.
- Remember that alcohol impairs both your decision-making processes and the ability to communicate.
- Keep all drinking glasses, bottles, or other open containers in sight at all times. When accepting a drink of some kind, make sure that you open the container yourself and be aware that ice cubes could contain harmful substances as well.

On Social Media Sites

- Don’t give out information simply because it is requested.
- Giving out birthdates, full names, addresses, phone numbers, Social Security numbers, bank or credit card accounts and other personally identifiable information can lead to identify theft and cyber stalking.
- Select gender-neutral usernames.
- Protect your passwords.
- Be cautious about posting pictures of yourself, as stalkers sometimes can become obsessed by photos or images.
- Versions of online information can be archived, so once you post information, deleting it does not ensure that it is no longer available online.
- Be cautious about arranging personal meetings with new online acquaintances.
- Only post information that you are comfortable having others see, including parents, potential employers, instructors, etc.
- Trust your instincts.

Protect/Watch Your Drinks

- Never leave your drink unattended. Because they are colorless and odorless, drugs used in drug-facilitated sexual assault can be slipped into any type of beverage.
- Do not accept drinks from anyone but a bartender or server. Try to attend bars or parties with a group of friends, arranging beforehand to watch each other’s drinks.
- If you think your drink has been tampered with, seek medical attention immediately and request the hospital conduct toxicology testing.



Bystander Intervention

What Can You Do To Help Prevent Sexual Assault And Misconduct?

A large part of preventing Sexual Assault involves recognition of warning signs and early intervention efforts.

What Does It Mean to Be an Active Bystander?

Through a variety of training and educational opportunities, HCC encourages students and employees to be active bystanders. This means that as an active BYSTANDER, you care about the HCC community, as well as the surrounding community you live in. Rather than being passive, Active BYSTANDERS when they witness troubling behavior, act to make sure that HCC is a safe, accepting, and fun place to go to school and work.

Being an Active BYSTANDER means being aware, deciding to act, and when you “see something, you say something.”

Many situations would call for an Active BYSTANDER to intervene, including disrespectful or abusive behavior, homophobic, racist, or sexist jokes, discrimination, risky behavior resulting from substance use, hate behavior or comments, or taking advantage of power imbalances (like status, size, or level of inebriation).

Being an active bystander doesn’t have to be dramatic. It can be as simple as saying something like, “Are you okay?” or “Can I talk to you for a sec?” or “That’s really not cool,” or “Are you kidding me, really?”

Some keys to safe BYSTANDER actions are:

Get Some Backup:

- 1) Get your friends together-it’s time to leave.
- 2) Get your friends for backup. Sometimes having your friends to back you up makes it easier to intervene.
- 3) If intervening in the situation would be dangerous for you to do, call HCC Security at (785) 741-2206 or 911-it’s always an option for intervention.

Distraction:

- 1) Invite yourself to tag along.
- 2) Hey, this party is lame, let’s go somewhere else.

Silent Stare:

- 1) Sometimes a disapproving look can be far more powerful than words.

Humor:

- 1) Reduces the tension of intervention and makes it easier for the person to hear you
- 2) Do not undermine what you say with too much humor.
- 3) Funny does not mean unimportant.

Bring It Home:

- 1) Say something, “I hope no one ever talks to you like that.”



2) Challenge a sexist/rape joke, "I don't get it, can you explain why that joke is funny?"

Be a Friend:

- 1) "I gotta tell you that the way you acted makes you look like a jerk."
- 2) "As your friend, I thought you were better than this."

Other Information Covered by the PPAP

The PPAP also provides information on possible sanctions and protective measures that may be imposed following a determination that an offense of dating violence, domestic violence, sexual assault, or stalking has occurred, an explanation of the disciplinary procedures that will be followed when one of these offenses is alleged, the rights of the parties in such a proceeding, available resources, and other pertinent information. Much of this information is set forth in the upcoming sections of this security report.

Awareness Programs, Campaigns, and Ongoing Prevention:

Ongoing Prevention and Awareness Campaign:

The College also conducts an Ongoing Prevention and Awareness Campaign (OPAC) aimed at all students and employees. This campaign covers the same material as provided in the PPAP but is intended to increase the understanding of students and employees on these topics and to improve their skills for addressing the offenses of dating violence, domestic violence, sexual assault, and stalking.

PPAP and OPAC Programming Methods:

The PPAP and OPAC are carried out in a variety of ways, using a range of strategies, and, as appropriate, targeting specific audiences throughout the College. The college has programs in place designed to provide education regarding safety and security, including the prevention of sexual assault. These programs are sponsored through Student Life, the Safety Management Team, and the Care and Threat Assessment Team and include the following:

- All students are required to attend orientation seminars to inform them of appropriate safety and security measures that the College offers. A required housing orientation for all students living in campus housing is also conducted. Both activities inform students of what to do in case of an emergency.
- A mandatory training video on Preventing Sexual Misconduct; for identified high-risk groups.
- Opportunities to attend ongoing programming sessions related to Personal Safety issues such as Sexual Assault, Domestic and Dating Violence, Hate Crimes, Stalking, Active Bystander Hazing, and Drug & Alcohol issues.
- Faculty and Staff are provided with information and guidance on helping students in a crisis.
- All new employees are required to complete the Vector Solutions Training modules provided through the Human Resources Office. These training programs and additional information located on the intranet inform employees of what to do in case of an emergency and provide them with a copy of the crisis plan.
- The HCC Safety Management Team and Care and Behavior Intervention teams offer educational programs, presentations, and literature promoting responsible decision-making and providing education on the legal consequences of alcohol and drug use. The department has an excellent supply of brochures, posters, and other printed materials about this subject, which are available to the college community and the public free of charge. Special emphasis is placed on personal safety and every student, staff member, faculty member, or visitor is encouraged to take a responsible and proactive approach to



their safety and security. The goal of these programs is to make the campus environment as safe and crime-free as possible by raising the level of awareness of individuals and promoting a willingness to assume individual responsibility in reducing opportunities for crime to occur.

Procedures to Follow if You are a Victim of Dating Violence, Domestic Violence, Sexual Assault, or Stalking:

Students or Employees who wish to report instances of dating violence, domestic violence, sexual assault, or stalking may call 911 and may also call:

(Student Title IX Coordinator) Vice President of Student Affairs - (785) 442-6021

(Employee Title IX Coordinator) Director of Human Resources - (785) 442-6010

Campus Safety & Security Coordinator - (785) 741-2206

Or Online Reports:

[Discrimination, Harassment, Gender-Based Misconduct Reporting Form](#)

Victims will be notified in writing of the procedures to follow, including:

- 1) To whom and how the alleged offense should be reported (contact the Title IX Coordinator or refer to the other resources listed in this report).
- 2) The importance of preserving evidence that may be necessary to prove the offense in a criminal proceeding or disciplinary action or to obtain a protective order.
- 3) The victim's options regarding notification to law enforcement, which are: (a) the option to notify either on-campus or local police; (b) the option to be assisted by campus security authorities in notifying law enforcement if the victim so chooses (the institution is obligated to comply with such a request if it is made); and (c) the option to decline to notify such authorities.
- 4) Where applicable, the rights of victims and the institution's responsibilities regarding orders of protection, no-contact orders, restraining orders, or similar lawful orders issued by a criminal, civil, or tribal court.

Preservation of Evidence & Forensic Examinations

Victims of physical assault are advised to not remove clothing items worn during or following an assault, as they frequently contain valuable fiber, hair, and fluid evidence. Don't bathe or wash or otherwise clean the environment in which the assault occurred. You can obtain a forensic examination at:

- Mosaic Life Care at St. Joseph Medical Center, 5325 Faraon Street, Saint Joseph, MO 64506, (816) 271-6000 (Sunday - Saturday, 12:00 A.M. - 12:00 P.M.)
- Stormont Vail Hospital, 1500 SW 10th Ave, Topeka, KS 66604, (785) 354-6107
- Via Christi Hospital, 1823 College Ave, Manhattan, KS 66502, (785) 776-6880
- Lawrence Memorial Hospital, 325 Maine St., Lawrence, KS 66044, (785) 505-6162.

Completing a forensic examination does not require you to file a police report, but having a forensic examination will help preserve evidence in case you decide at a later date to file a police report.

Victims are also advised to retain evidence in electronic formats (e.g., text messages, emails, photos, social media posts, screenshots, etc.). Such evidence is valuable in all situations, and it may be the only type of evidence available in instances of stalking.



Security/Law Enforcement & How to Make a Police Report

- Campus Security, (785) 741-2206
- Doniphan County Sheriff's Department 219 S. Main Troy, KS 66087 (782) 985-3711
- Doniphan County District Attorney 137 N. Main Troy, KS 66087 (785) 985-3561
- Atchison Police Department 515 Kansas Ave. Atchison, KS 66002 (913) 367-4323
- Nemaha County Sheriff Department 212 N 6th St. Seneca, KS 66538 (785) 336-2311
- To make a police report, a victim should contact the local police agency listed above either by phone or in-person. The victim should provide as much information as possible, including name, address, and when and what occurred, to the best of the victim's ability.

Information about Legal Protection Orders

Enforcing a Restraining or No Contact Order at HCC.

A restraining order is an order from a court that requires one party to do, or refrain from doing, certain acts. For example, it can protect you from being physically abused, threatened, stalked, or harassed. If you have a court order, such as a restraining order or order of protection or something similar, you should inform HCC's Security Department and/or Title IX Coordinators. HCC can help to ensure that the restraining or no-contact order is followed on campus and at HCC events. The College does not issue legal orders of protection. Even if you do not have a court order, however, HCC may issue a no-contact order as part of its Title IX sexual misconduct investigation and resolution procedures or take further protective action to minimize the interactions of you and the accused, such as rearranging college schedules, changing campus housing assignments, altering college employment arrangements, or reworking transportation situations. HCC will provide written notification to victims regarding options to make these changes. Speak to the Title IX Coordinator to request a change.

Kansas State Procedure for requesting a protection order:

<https://kspop.gov/index.php/en/>

Every victim of a crime has the right to be informed about how his or her case will be handled by law enforcement. If the incident is reported, HCC Security will:

- Provide the case number assigned to the victim's case, if requested
- Explain the processing of a criminal case
- Provide information on how to obtain information about the processing of the case
- Provide the non-emergency HCC Security telephone number to enable a victim to request information about the status of his or her case
- Officers will provide the victim with written information regarding counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, student financial aid, and other services available to victims, both within the institution and the community
- A victim's request to speak to an officer of the same gender will be accommodated, if possible
- Officers will arrange medical treatment with respect for a victim's choice of medical facility



- Officers will assist any local, state, and federal authority investigating the assault
- **A victim's name and identifying information will be withheld from the public and the press, in accordance with Kansas open records laws. This may be accomplished by withholding or redacting documents, as well as excluding the victim's name and identifying information from reports made available to the public and the media.**
- **Report the incident to an HCC Title IX Coordinator.**

Available Victim Services:

Victims will be provided with written notification about existing counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, student financial aid, and other services available to them, both within the College and in the surrounding community. Those services include:

College Resources

- Vice President of Student Affairs/Crisis Team Leader Administration Building
- 606 West Main
- (785) 442-6021
- Student Financial Aid – Sometimes a victim of a crime may feel the need to take a leave of absence from school. If a student is considering a leave of absence based on the circumstances of a complaint, he/she should understand there may be financial aid implications in taking such leave. This should be discussed with financial aid personnel, and the Title IX Coordinator can assist in facilitating this conversation if desired. The College's financial aid website can be found at: <https://highlandcc.edu/admissions/tuition-fees/financial-aid/>

State/Local Resources

- Al Anon Kansas City (913) 384-4653
- Al Anon Missouri (816) 364-9179
- KANZA Mental Health Center, Hiawatha, KS (785) 742-7113

National Resources

- National Domestic Violence Hotline: 1-800-799-7233
- National Sexual Assault Hotline: 1-800-656-4673
- National Child Abuse Hotline (800) 442-4453
- National Runaway Hotline (800) 786-2929
- Rape, Abuse and Incest National Network (RAINN): <https://www.rainn.org/>
- US Dept. of Justice Office on Violence Against Women: <https://www.justice.gov/ovw>
- National Coalition Against Domestic Violence: <https://www.thehotline.org/>
- National Sexual Violence Resource Center: <http://www.nsvrc.org/>
- U.S. Citizenship and Immigration Services: <https://www.uscis.gov/>
- Immigration Advocates Network: <https://www.immigrationadvocates.org/>

Accommodation and Protective Measures

The College will provide written notification to victims about options for and available assistance in, changing academic, living, transportation, and working situations or protective measures. If victims request these accommodations or protective measures and they are reasonably available the College is obligated to provide them, regardless of whether the victim chooses to report the crime to campus security or local law enforcement.

Requests for accommodation or protective measures should be made to the Vice President of



Student Affairs/Crisis Team Leader, Administration Building, 606 West Main, (785) 442-6021

HCC will assist in changing academic, transportation, housing, and working situations in accordance with applicable complaint procedures after an alleged sexual assault incident, if so, requested by the complainant or respondent and if such changes are reasonably available.

When determining the reasonableness of such a request, the College may consider, among other factors, the following:

- The specific need expressed by the complainant.
- The age of the students involved.
- The severity or pervasiveness of the allegations
- Any continuing effects on the complainant
- Whether the complainant and alleged perpetrator share the same class or job location.
- Whether other judicial measures have been taken to protect the complainant (e.g., civil protection orders).

The College will maintain as confidential any accommodation or protective measures provided a victim to the extent that maintaining confidentiality would not impair the College's ability to provide them. However, there may be times when certain information must be disclosed to a third party in order to implement accommodation or protective measures. Such decisions will be made by the College in light of the surrounding circumstances, and disclosures of this nature will be limited so that only the information necessary to implement the accommodation or protective measure is provided. In the event it is necessary to disclose information about a victim in order to provide accommodation or protective order, the College will inform the victim of that necessity prior to the disclosure, including which information will be shared, with whom it will be shared and why.

Procedures for Disciplinary Action:

Sexual Misconduct Procedure

Reports of sexual misconduct can be made to the Title IX Coordinator (see above).

After receiving a report of alleged sexual assault, dating violence, domestic violence, or stalking incident, HCC follows the outlined process below:

- 1) **Initial Complaint:** The Title IX Coordinator will determine if the allegations have merit
- 2) **Initial Determination:** If the alleged misconduct meets the standard for a Title IX Grievance Resolution Process the Title IX Coordinator will appoint a trained investigator to proceed with the Investigation (if the complaint does not meet the standard for Title IX the coordinator may dismiss the case or refer the case to the Student/Staff Conduct process)
- 3) **Notice:** Upon undertaking a Title IX Grievance Resolution Process,
 - a. The complainant and respondent will be notified of the complaint and information regarding the procedure as outlined in the EGP.
- 4) **Investigation/Decision/Appeals:** Refer to the EGP for the investigation procedure, live hearings, and information regarding decision making and appeal options.
- 5) **Sanctions:** Sanctions or responsive actions will be determined by the hearing panel



- 6) **Informal (Conflict) Resolution:** Informal (Conflict) Resolution is an option available to both parties, as long as both parties agree, except when an employee is a respondent.
- 7) Both parties have the right to end the Informal Resolution process and return to the formal grievance process at any point, except after both parties agree to a resolution

Rights of the Parties in an Institutional Proceeding:

During the course of the process described in the previous section, both the accuser and the individual accused of the offense are entitled to:

- 1) A prompt, fair and impartial process from the initial investigation to the final result.
- 2) A prompt, fair and impartial process is one that is:
 - a. Completed within reasonably prompt timeframes designated by the institution's policy, including a process that allows for the extension of timeframes for good cause, with written notice to the accuser and the accused of the delay and the reason for the delay.
 - b. Conducted in a manner that:
 - i. Is consistent with the institution's policies and transparent to the accuser and the accused.
 - ii. Includes timely notice of meetings at which the accuser or accused, or both, may be present; and
 - iii. Provides timely access to the accuser, the accused and appropriate officials to any information that will be used during the informal and formal disciplinary meetings and hearings.
 - c. Conducted by officials who do not have a conflict of interest or bias for or against the accuser or the accused.
- 3) Proceedings conducted by officials who, at a minimum, receive annual training on the issues related to dating violence, domestic violence, sexual assault, and stalking and on how to conduct an investigation and hearing process that protects the safety of victims and promotes accountability.
- 4) Such training addresses topics such as the definition of sexual harassment; the scope of the College's education programs and activities; how to conduct investigations, hearings, and appeals and informal resolutions (as applicable); relevant evidence and how it should be used during a proceeding; proper techniques for questioning witnesses; basic procedural rules for conducting a proceeding; and avoiding actual and perceived conflicts of interest.
 - a. Student Travel Procedure
 - b. Care Team Referral Bystander Training
 - c. Sexual Violence Training
 - d. CSA Training
 - e. Title IX Investigator (Pool) Training
- 5) The same opportunities to have others present during any institutional disciplinary proceeding, including the opportunity to be accompanied to any related meeting or proceeding by the advisor of their choice. The institution may not limit the choice of advisor but may establish limits regarding the extent to which that advisor may participate in the proceeding, as long as those limits apply equally to both parties.
- 6) Have the outcome determined using the preponderance of the evidence standard.
- 7) Simultaneous, written notification of the results of the proceeding, any procedures for



either party to appeal the result, any change to the result, and when the result becomes final. For this purpose, “result” means “any initial, interim and final decision by an official or entity authorized to resolve disciplinary matters” and must include the rationale for reaching the result and any sanctions imposed.

Possible Sanctions or Protective Measures that the College May Impose for Dating Violence, Domestic Violence, Sexual Assault or Stalking Offenses

Following a final determination in the institution’s disciplinary proceeding that dating violence, domestic violence, sexual assault, or stalking has been committed, the institution may impose a sanction depending on the mitigating and aggravating circumstances involved.

Possible Sanctions:

- Warning
- Probation
- Performance improvement
- Training
- Loss of privileges
- Counseling
- No contact
- Residence Hall relocation, suspension, or expulsion
- Reduction in pay
- Loss of annual raise
- Limited access to campus
- Community service hours
- Loss of supervisory or oversight responsibilities
- Online education
- Parental notification
- Alcohol & Drug Assessment and Counseling
- Discretionary Sanctions
- Paid or unpaid leave
- College Suspension
- College Expulsion
- Termination

In addition, the College can make available to the victim a range of protective measures. They include forbidding the accused from entering the victim’s residence hall and from communicating with the victim, other institutional no-contact orders, security escorts, modifications to academic requirements or class schedules, changes in working situations, etc. HCC will assist in changing academic, transportation, housing, and working situations in accordance with applicable complaint procedures after an alleged sexual assault incident, if so, requested by the complainant or respondent and if such changes are reasonably available.

Publicly Available Recordkeeping

The College will complete any publicly available recordkeeping, including Clery Act reporting and disclosures, without the inclusion of personally identifiable information about victims of dating violence, domestic violence, sexual assault, and stalking who make reports of such to the College to the extent permitted by law.



Victims to Receive Written Notification of Rights

When a student or employee reports to the College that he or she has been a victim of dating violence, domestic violence, sexual assault, or stalking, whether the offense occurred on or off campus, the College will provide the student or employee a written explanation of his or her rights and options as described in the paragraphs above.

Sex Offender Registration Program

The Campus Sex Crimes Prevention Act of 2000 requires institutions of higher education to advise members of the campus community where they can obtain information provided by the state concerning registered sex offenders. It also requires sex offenders to notify the state of each institution of higher education in the state at which they are employed or enrolled or carrying on a vocation. The state is then required to notify the College of any such information it receives. State registry of sex offender information may be accessed at the following link:

<https://www.kbi.ks.gov/registeredoffender/>. If there are questions, please contact Lexy Clark, Vice President of Student Affairs, lclark@highlandcc.edu.

Timely Warnings and Emergency Response:

Timely Warnings

In the event of criminal activity occurring either on campus or off campus that in the judgment of the HCC Safety Management Team, Director of Marketing, and The President's Office constitutes a serious or continuing threat to members of the campus community, a campus-wide "timely warning" will be issued. Examples of such situations may include a sexual assault or a series of motor vehicle thefts in the area that merit a warning because they present a continuing threat to the campus community. Warnings will be communicated to students and employees via one or more of the methods discussed later in this section.

Updates to the warnings will be provided as appropriate.

Anyone with information warranting a timely warning should immediately report the circumstances to:

- Campus Security Officer, (785) 741-2206
- Vice President of Student Affairs/Title IX, (785) 442-6021
- Director of Technical Education (Atchison), (785) 442-6180
- Director of Western Center, (785) 442-6240

The College has communicated with local law enforcement asking them to notify the College if it receives reports or information warranting a timely warning.

Emergency Response

The College has an emergency management plan designed to ensure there is a timely and effective response in the event of a significant emergency or dangerous situation occurring on campus involving an immediate threat to the health or safety of members of the campus community. Such situations include, but are not limited to tornadoes, bomb threats, chemical spills, disease outbreaks, fires, active shooters, etc. The College has communicated with local police requesting their cooperation in informing the College about situations reported to them that may warrant an emergency response.

Students, staff, and visitors are encouraged to notify Campus Security (785) 741-2206 of any emergency or potentially dangerous situation.



Whenever the college has received information that could merit an Emergency Notification or a Timely Warning, members of the Safety Management Team and Crisis Team will evaluate the information based on their ability to verify the veracity of the information, the source thereof; and based on the potential danger/risk/threat to the community, which the information implies or explicitly demonstrates.

Given that HCC understands that some reports may be fraudulent, a hoax, a false alarm, and or a misunderstanding of harmless situations: whenever possible HCC will seek multiple, credible, corroborating sources; however, in some circumstances the information may imply or explicitly demonstrate a significant enough danger/risk/threat to the community that HCC may proceed with only one source of information.

In all cases, HCC staff will seek to consider contextual facts surrounding any report, the potential effects of the information that may or may not be shared in communications sent, and how a reasonable person in like circumstances would respond to the same information when making a determination as to whether or not to issue an Emergency Notification or a Timely Warning.

Once the information is confirmed and based on its nature, the Safety Management Team and the Crisis Team will consult with other appropriate College officials to determine the appropriate segment or segments of the College community to be notified.

The Safety Management Team and the Crisis Team in collaboration with other appropriate personnel, will determine who should be notified, and will, without delay, and taking into account the safety of the community, determine the content of the notification and initiate the notification system, unless issuing a notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond to or otherwise mitigate the emergency.

Depending on the segments of the campus the notification will target, the content of the notification may differ. When appropriate, the content of the notification will be determined in consultation with local authorities. Also, as appropriate, the notification will give guidance as to whether its recipients should shelter in place or evacuate their location.

The Vice President for Student Affairs will direct the issuance of emergency notifications, which will be accomplished using one or more of methods discussed later in this section, depending on the nature of the threat and the segment of the campus community being threatened. When deemed appropriate, the Safety Management Team and the Crisis Team will notify local law enforcement of the emergency if they are not already aware of it and local media outlets in order that the larger community outside the campus will be aware of the emergency.

Methods for Issuing Timely Warnings and Emergency Notifications

The method(s) listed below may be utilized when the College issues a timely warning or emergency notification to the campus community.

Method	Sign Up Instructions
HCC Rave Alert	Sign up online at https://www.getrave.com/login/highlandcc



Public Address System (Visiplex)	Installed Throughout Campus - sign-up NOT required
HCC Home Page Banner Notification	Visible to All
Emergency 2-Way Radios	Distributed to Designated Employees (in each building)
HCC's Main-Line Phone Greeting	Recording Played for All incoming Callers (during emergencies)
Fire Alarm System(s)	Pull-Stations, Lights, and Sirens in All Buildings
Tornado Sirens	Outdoor Towers Throughout City/Vicinity (testing daily at Noon)
Social Media	Notifications Posted to HCC's Social Media Accounts

Testing & Documentation

The College tests its emergency response and evacuation procedures at least once a year. The tests may be announced or unannounced. Also, at various times the Safety Management Team and the Crisis Team will meet to train and test and evaluate the College's emergency response plan.

The Campus Security, Student Affairs, & the Director of Facilities Maintenance maintains a record of these tests and training exercises, including a description of them, the dates, and times they were held and an indication of whether they were announced or unannounced. In connection with at least one such test, the College will distribute to its students and employees' information to remind them of the College's emergency response and evacuation procedures.

Missing Student Policy

If a member of the HCC community has reason to believe that a student who resides in on-campus housing is missing, that information should be reported immediately to the Housing Office at (785) 442-6071 or the Office of the Vice President of Student Affairs at (785) 442-6021. Any College employee receiving a missing student report should immediately notify campus security so that an investigation can be initiated.

Students can designate a "Missing Person Emergency Contact" on the application for student housing. This is in addition to the option to identify a general emergency contact, although it can be the same individual for both purposes. If HighlandCC determines that a student residing in on-campus student housing is missing, HighlandCC will notify the appropriate local law enforcement agency within 24 hours of that determination, unless the local law enforcement agency was the entity that made the determination that the student was missing. This contact information is considered confidential and will only be accessible to authorized college or law enforcement personnel.

Parent/Guardian Notification for Students under 18 years of age: If a student is under 18 years of age (and not emancipated) and is determined to be missing, the Vice President of Student Affairs shall notify a custodial parent or guardian not later than 24 hours after the student is determined to be missing as well as the contact person designated by the student.

Clery Act Crime Statistics Definitions



For purposes of compiling and reporting its campus crime statistics and campus security policies, as required under the Clery Act, Highland Community College utilizes the definitions set forth in the following section. The crimes defined herein are in accordance with the uniform crime reporting system of the Department of Justice, Federal Bureau of Investigation, and the modifications in such definitions as implemented pursuant to the Hate Crime Statistics Act. For the offenses of domestic violence, dating violence, and stalking, the Clery Act specifies that Highland Community College must use definitions set forth by the Violence Against Women Act (34 U.S.C. 12291(a)).

Criminal Offense Definitions

Murder and Non-Negligent Manslaughter – the willful (non-negligent) killing of one human being by another.

Negligent Manslaughter - the killing of another person through gross negligence.

Sexual Assault (Sex Offenses) - any sexual act directed against another person, without consent of the victim, including instances where the victim is incapable of giving consent. There are four types of sex offenses:

- **Rape** is the penetration, no matter how slight, of the vagina or anus, with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim. This offense includes the rape of both males and females.
- **Fondling** is the touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.
- **Incest** is sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- **Statutory Rape** is sexual intercourse with a person who is under the statutory age of consent. (Note: If force is used or threatened, or the victim was incapable of giving consent because of his/her age or temporary or permanent or mental impairment, the offense is Rape, not Statutory Rape).

Robbery - is the taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

Aggravated Assault - an unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm.

Burglary - the unlawful entry of a structure to commit a felony or a theft. (Note: The UCR classifies offenses locally known as Burglary (any degree); unlawful entry with intent to commit a larceny or felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts at these offenses as Burglary).

Motor Vehicle Theft - the theft or attempted theft of a motor vehicle. (Note: theft from a motor vehicle is Larceny, which is not a Clery Act crime.)

Arson - any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.



Hate Crime Offense Definitions

Hate Crimes - is a criminal offense that manifests evidence that the victim was intentionally selected because of the perpetrator's bias against the victim. Any of the aforementioned offenses, larceny-theft, simple assault, intimidation, and destruction/damage/vandalism of property reported to local Security agencies or to a campus security authority can be counted as hate crimes if it is determined to be motivated by bias.

Although there are many possible categories of bias, only the following eight categories are reported under the Clery Act:

- **Race.** A preformed negative attitude toward a group of persons who possess common physical characteristics (e.g., color of skin, eyes, and/or hair; facial features, etc.) genetically transmitted by descent and heredity which distinguish them as a distinct division of humankind (e.g., Asians, blacks or African Americans, whites).
- **Religion.** A preformed negative opinion or attitude toward a group of persons who share the same religious beliefs regarding the origin and purpose of the universe and the existence or nonexistence of a supreme being (e.g., Catholics, Jews, Protestants, atheists).
- **Sexual orientation.** A preformed negative opinion or attitude toward a group of persons based on their sexual attraction toward, and responsiveness to, members of their own sex or members of the opposite sex (e.g., gays, lesbians, heterosexuals).
- **Gender.** A preformed negative opinion or attitude toward a group of persons because those persons are male or female. Gender bias is also a Clery Act specific term, not found in the FBI's Hate Crime Data Collection Guidelines.
- **Gender Identity.** A preformed negative opinion or attitude toward a person or group of persons based on their actual or perceived gender identity (e.g., bias against transgender or gender non-conforming individuals).
- **Ethnicity.** A preformed negative opinion or attitude toward a group of people whose members identify with each other, through a common heritage, often consisting of a common language, common culture (often including a shared religion) and/or ideology that stresses common ancestry. (Note: the concept of ethnicity differs from the closely related term of "race" in that "race" refers to a grouping based mostly upon biological criteria, while "ethnicity" also encompasses additional cultural factors.)
- **National Origin.** A preformed negative opinion or attitude toward a group of people based on their actual or perceived country of birth.
- **Disability.** A preformed negative opinion or attitude toward a group of persons based on their physical or mental impairments, whether such disability is temporary or permanent, congenital or acquired by heredity, accident, injury, advanced age or illness.

In addition to the Hate Crime offenses defined, the four additional categories of offenses are reported as Clery Act offenses if (and only if) it is determined to be motivated by bias.

Larceny-Theft – the unlawful taking, carrying, leading or riding away of property from the possession or constructive possession of another. Constructive possession is the condition in which a person does not have physical custody or possession but is in a position to exercise dominion of control over a thing.

Simple Assault – an unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury



involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.

Intimidation – to unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

Destruction/Damage/Vandalism of Property – to willfully or maliciously destroy, damage, deface, or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.

VAWA Offense Definitions

Dating Violence – violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be determined based on the reporting party's statement and with the consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship. Dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse. It does not include acts covered under the definition of domestic violence.

Domestic Violence – a felony or misdemeanor crime of violence committed by a current or former spouse or intimate partner of the victim; by a person whom the victim shares a child in common; by a person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner; by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred; by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

Stalking – engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for the person's safety or the safety of others; or suffer substantial emotional distress.

- **Course of conduct** - two or more acts, including, but not limited to, acts in which the stalker directly, indirectly, or through third parties, by any action, method, device, or means, follows, monitors, observes, surveils, threatens, or communicates to or about a person, or interferes with a person's property.
- **Reasonable person** - a reasonable person under similar circumstances and with similar identities to the victim.
- **Substantial emotional distress** - significant mental suffering or anguish that may but does not necessarily require medical or other professional treatment or counseling.

Hazing Offenses

Hazing – any activity expected of someone joining or participating in a group that humiliates, degrades, abuses, or endangers them, regardless of a person's willingness to participate.

Arrests and Disciplinary Referrals Definitions

Referred for Disciplinary Action – the referral of any person to any official who initiates a disciplinary action of which a record is established, and which may result in the imposition of a



sanction.

Weapons: Carrying, Possessing, Etc. - the violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices or other deadly weapons. This classification encompasses weapons offenses that are regulatory in nature.

Drug Abuse Violations - the violation of laws prohibiting the production, distribution and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use; the unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation or importation of any controlled drug or narcotic substance. Arrests for violations of state and local laws, specifically those relating to unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs.

Liquor Law Violations - the violation of state or local laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, or use of alcoholic beverages, not including driving under the influence and drunkenness.

Clery Act Geographic Definitions for Crime Statistics Reporting Geographic Definitions

On Campus - Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls; and

Any building or property that is within or reasonably contiguous to paragraph (1) of this definition, that is owned by the institution but controlled by another person, is frequently used by students, and supports institutional purposes (such as a food or other retail vendor).

Residence Halls – a subset of the “On Campus” category.

Non-Campus Building or Property - Any building or property owned or controlled by a student organization that is officially recognized by the institution; or

Any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

Public Property - All public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus, or immediately adjacent to and accessible from the campus.

Crime Statistics Reporting Areas

The reporting areas for the Clery Act crime statistics include the on-campus designations of Highland Campus, Atchison Technical Center, and Western Technical Center.

For the purposes of understanding the crime statistics gathered for this Annual Report, non-campus property includes:

- Building Trades (Atchison Technical Center)



- Ken Babcock (Highland Campus)
- Klinefelter Barn (Highland Campus)
- Western Center Acres (Western Technical Center)

The Atchison Technical Center and the Western Technical Center do not have campus housing.

Crime Statistics

Crime statistics include all reports received by Campus Security and from College officials with significant responsibility for student and campus activities, including those persons designated as Campus Security Authorities. The statistics also include data received from the Doniphan County Sheriff's Office, Highland Police Department, Wamego Police Department, Atchison County Sheriff's Office, Atchison Police Department, and the Nemaha Sheriff's Office for the reporting locations identified above, in response to annual requests from Campus Security.

For purposes of reporting arrests and referrals of disciplinary actions for weapons, drug, and liquor law violations in which there are multiple violations, statistics are reported based on the hierarchy rule where weapon violations are reported first, then drugs, then alcohol.

This report includes statistics on hate-bias crimes, in which the victim is intentionally selected because of the actual or perceived race, religion, sexual orientation, gender, gender identity, ethnicity, national origin, or disability.

This report also includes statistics for the total number of crime reports that were "unfounded" and subsequently withheld from crime statistics during each of the three most recent calendar years. For Clery Act purposes a crime is considered unfounded only if sworn or commissioned law enforcement personnel make a formal determination that the report is false or baseless. Crime reports can be properly determined to be false only if the evidence from a complete and thorough investigation establishes that the crime reported was not, in fact, completed or attempted in any manner. A reported crime cannot be designated "unfounded" if no investigation was conducted or the investigation was not completed. Nor can a crime report be designated unfounded merely because the investigation failed to prove that the crime occurred. The determination to unfound a crime can be made only when the totality of available information specifically indicates that the report was false or baseless.

No Clery Act or Higher Education Opportunity Act defined hate-bias crimes were reported to have occurred in 2023, 2024, or 2025 within any Clery Act defined geographical locations, at the Highland Campus, Atchison Technical Center, or the Western Technical Center.

No Clery Act or Higher Education Opportunity Act defined crimes were unfounded in 2023, 2024, or 2025 within any Clery Act defined geographical locations, at the Highland Campus, Atchison Technical Center, or the Western Technical Center.

The Campus Hazing Transparency Report can be located on the Highland website at: <https://www.highlandcc.edu/campus-resources/safety-security/hazing-transparency-report/>. During this reporting period, Highland Community College did not identify any recognized student organization that was found responsible for a violation of the College's standards of conduct relating to hazing. Therefore, there are no organizational hazing findings to report for this reporting period.



HIGHLAND COMMUNITY COLLEGE

Crime Statistics

Highland Community College - Highland Campus - 606 W Main St, Highland KS 66035

Total crimes reported for: Offense type (including attempts):	On-Campus Building and Property			Residential Facilities			Non-Campus Building or Property			Public Property (Total)			Total		
	2023	2024	2025	2023	2024	2025	2023	2024	2025	2023	2024	2025	2023	2024	2025
Criminal Offenses															
Murder and Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Rape	0	2	0	0	2	0	0	0	0	0	0	0	0	2	0
Fondling	1	0	0	1	0	0	0	0	0	0	0	0	1	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	1	0	0	1	0	0	0	0	0	0	0	0	1	0
Robbery	1	0	0	1	0	0	0	0	0	0	0	0	1	0	0
Aggravated Assault	2	0	0	1	0	0	0	0	0	0	0	0	2	0	0
Burglary	2	3	19	2	3	8	0	0	0	0	0	0	2	3	19
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Hazing	-	-	0	-	-	0	-	-	0	-	-	0	-	-	0
Hate Crimes															
Murder and Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

HIGHLAND COMMUNITY COLLEGE

Incest	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Larceny-theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Destruction/Damage/Vandalism of Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
VAWA Offenses															
Domestic Violence	0	0	0	0	0	0	0	0	0	0	0	1	0	0	1
Dating Violence	0	0	1	0	0	1	0	0	0	0	0	0	0	0	1
Stalking	2	0	0	0	0	0	0	0	0	0	0	0	2	0	0
Liquor Law Violations															
Arrest	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Referral for Disciplinary Action	47	11	21	47	11	21	0	0	0	0	0	0	47	11	21
Drug Law Violation															
Arrest	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Referral for Disciplinary Action	55	33	24	55	33	24	0	0	0	0	0	0	55	33	24
Illegal Weapons Possession															
Arrest	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

HIGHLAND COMMUNITY COLLEGE

Referral for Disciplinary Action	3	0	6	3	0	6	0	0	0	0	0	0	3	0	6
Unfounded	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

HIGHLAND COMMUNITY COLLEGE

Technical Center- 1501 West Riley, Atchison, KS 66002

(Includes Electrical Technology Building, Construction Trades Building, and Building Trades Site)

Total crimes reported for:	On-Campus Building and Property			Residential Facilities			Non-Campus Building or Property			Public Property (Total)			Total		
Offense type (including attempts):	2023	2024	2025	2023	2024	2025	2023	2024	2025	2023	2024	2025	2023	2024	2025
Criminal Offenses															
Murder and Non-Negligent Manslaughter	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Rape	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Incest	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Arson	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Hazing	-	-	0	-	-	-	-	-	0	-	-	0	-	-	0
Hate Crimes															
Murder and Non-Negligent Manslaughter	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Rape	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Incest	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0

HIGHLAND

COMMUNITY COLLEGE

Statutory Rape	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Arson	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Larceny-theft	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Destruction/Damage/Vandalism of Property	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
VAWA Offenses															
Domestic Violence	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Liquor Law Violations															
Arrest	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Referral for Disciplinary Action	0	0	2	-	-	-	0	0	0	0	0	0	0	0	2
Drug Law Violation															
Arrest	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Referral for Disciplinary Action	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Illegal Weapons Possession															
Arrest	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Referral for Disciplinary Action	1	0	0	-	-	-	0	0	0	0	0	0	1	0	0



Unfounded	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
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HIGHLAND

COMMUNITY COLLEGE

Western Center- 313 Nemaha, Baileyville, KS 66404

Total crimes reported for: Offense type (including attempts):	On-Campus Building and Property			Residential Facilities			Non-Campus Building or Property			Public Property (Total)			Total		
	2023	2024	2025	2023	2024	2025	2023	2024	2025	2023	2024	2025	2023	2024	2025
Criminal Offenses															
Murder and Non-Negligent Manslaughter	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Rape	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Fondling	1	0	0	-	-	-	0	0	0	0	0	0	1	0	0
Incest	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Arson	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Hazing	-	-	0	-	-	-	-	-	0	-	-	0	-	-	0
Hate Crimes															
Murder and Non-Negligent Manslaughter	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Rape	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Incest	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0

HIGHLAND

COMMUNITY COLLEGE

Statutory Rape	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Arson	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Larceny-theft	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Destruction/Damage/Vandalism of Property	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
VAWA Offenses															
Domestic Violence	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Liquor Law Violations															
Arrest	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Referral for Disciplinary Action	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Drug Law Violation															
Arrest	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Referral for Disciplinary Action	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Illegal Weapons Possession															
Arrest	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Referral for Disciplinary Action	0	1	0	-	-	-	0	0	0	0	0	0	0	1	0



Unfounded	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
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HIGHLAND

COMMUNITY COLLEGE

Wamego Center- 500 Miller Drive, Wamego, KS 66547

Total crimes reported for: Offense type (including attempts):	On-Campus Building and Property			Residential Facilities			Non-Campus Building or Property			Public Property (Total)			Total		
	2023	2024	2025	2023	2024	2025	2023	2024	2025	2023	2024	2025	2023	2024	2025
Criminal Offenses															
Murder and Non-Negligent Manslaughter	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Rape	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Incest	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Arson	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Hazing	-	-	0	-	-	-	-	-	0	-	-	0	-	-	0
Hate Crimes															
Murder and Non-Negligent Manslaughter	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Rape	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Incest	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0

HIGHLAND

COMMUNITY COLLEGE

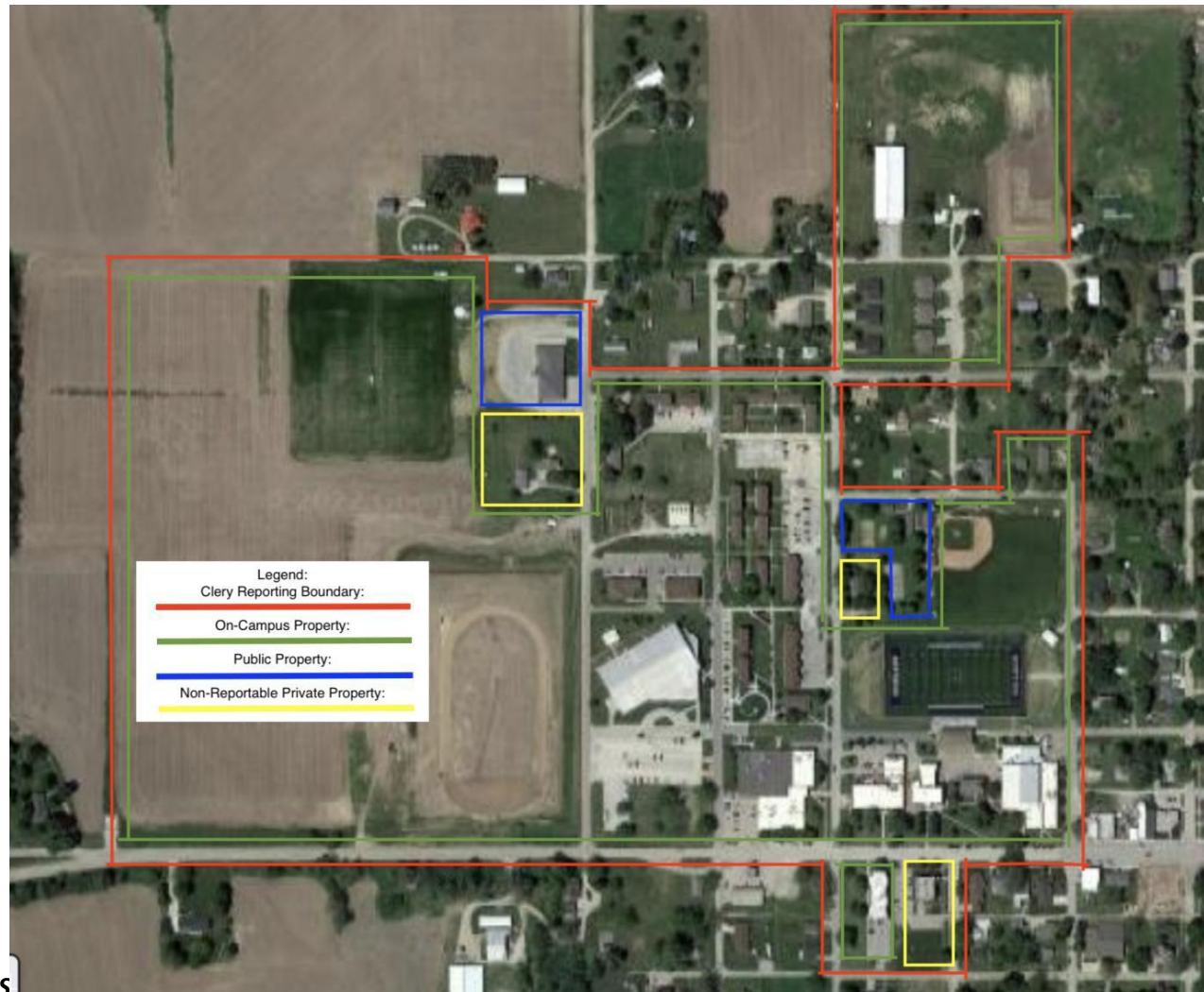
Statutory Rape	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Arson	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Larceny-theft	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Destruction/Damage/Vandalism of Property	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
VAWA Offenses															
Domestic Violence	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Liquor Law Violations															
Arrest	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Referral for Disciplinary Action	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Drug Law Violation															
Arrest	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Referral for Disciplinary Action	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Illegal Weapons Possession															
Arrest	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
Referral for Disciplinary Action	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0



Unfounded	0	0	0	-	-	-	0	0	0	0	0	0	0	0	0
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HIGHLAND COMMUNITY COLLEGE



Highland Campus, 606 West Main, Highland, KS

HIGHLAND COMMUNITY COLLEGE

Softball Field, 207 East Pennsylvania, Highland, KS



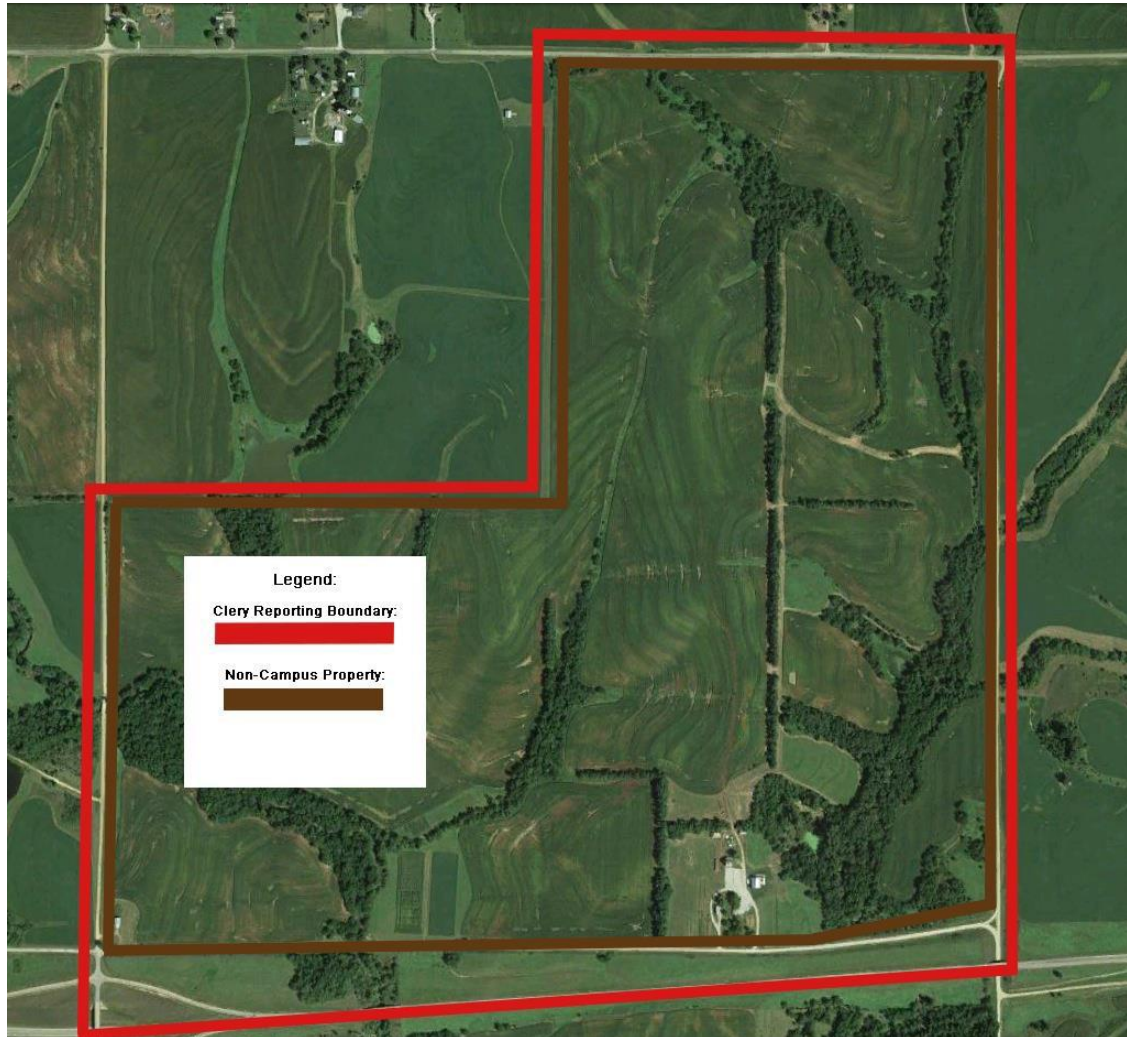
HIGHLAND COMMUNITY COLLEGE

Ken Babcock Technical Center, 807 East Spring, Highland, KS 66035



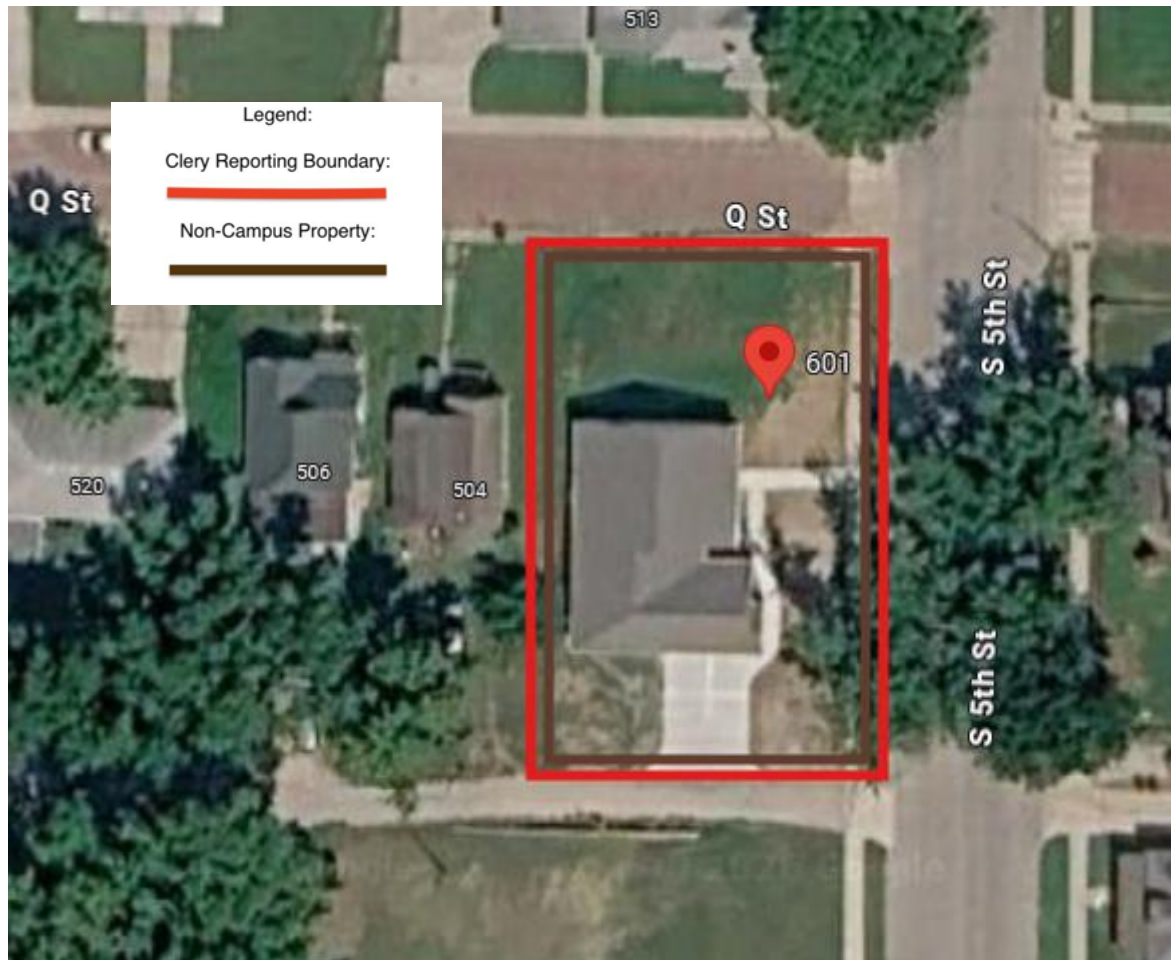
HIGHLAND COMMUNITY COLLEGE

Klinefelter Farm, 1774 230th Street, Hiawatha, KS 66434



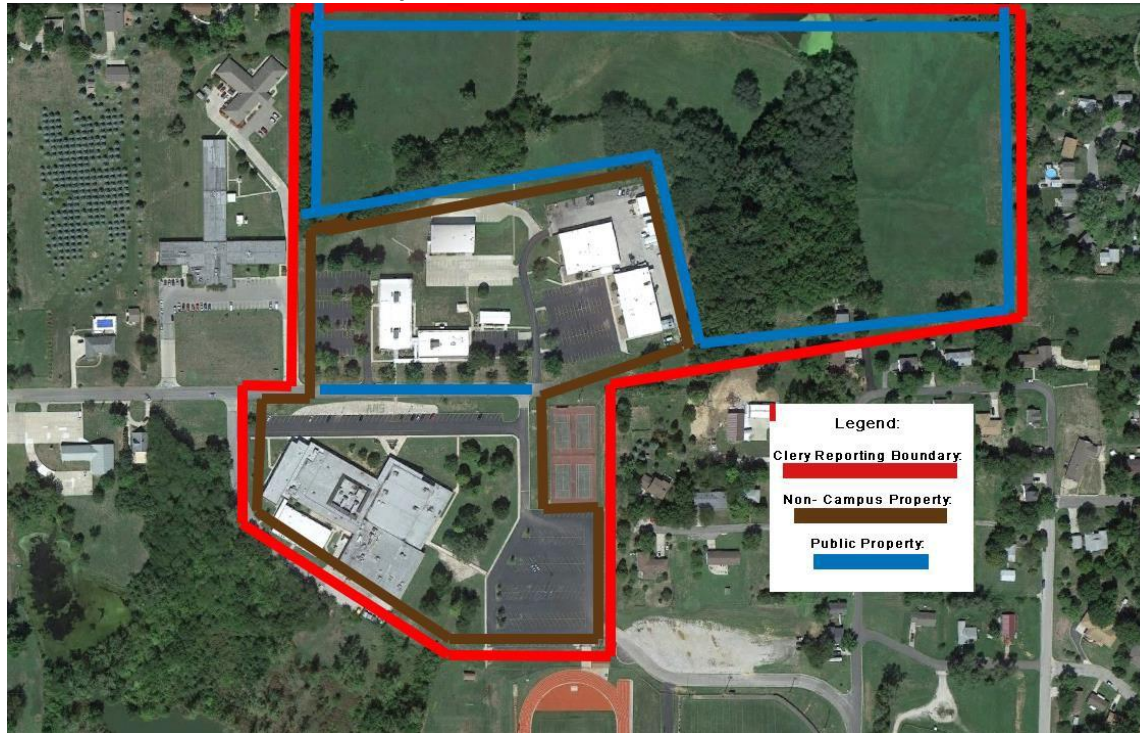
HIGHLAND COMMUNITY COLLEGE

Highland Building Trades Site, 601 S 5th St, Atchison, KS 66002



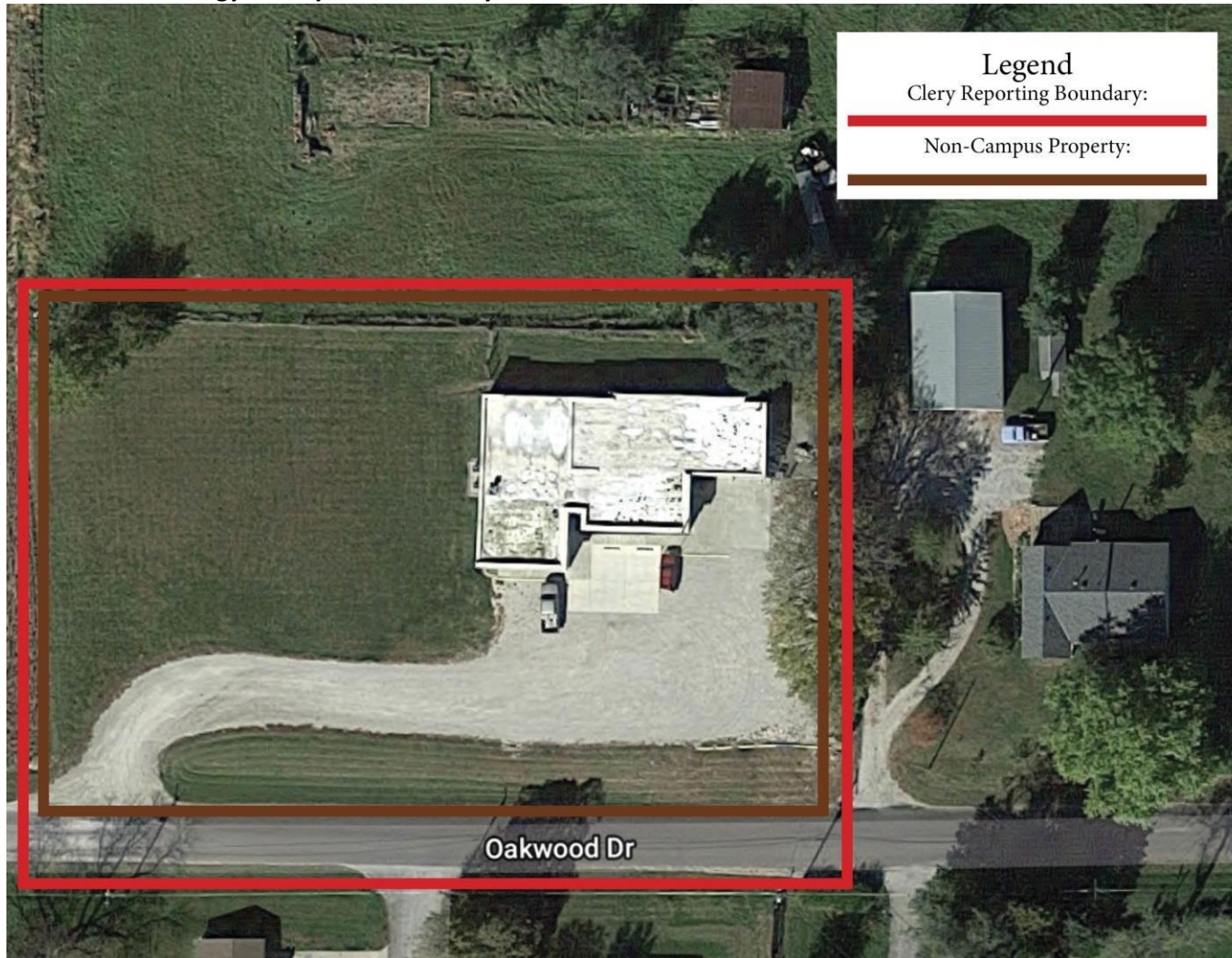
HIGHLAND COMMUNITY COLLEGE

Atchison Center, 1501 West Riley, Atchison, KS 66002



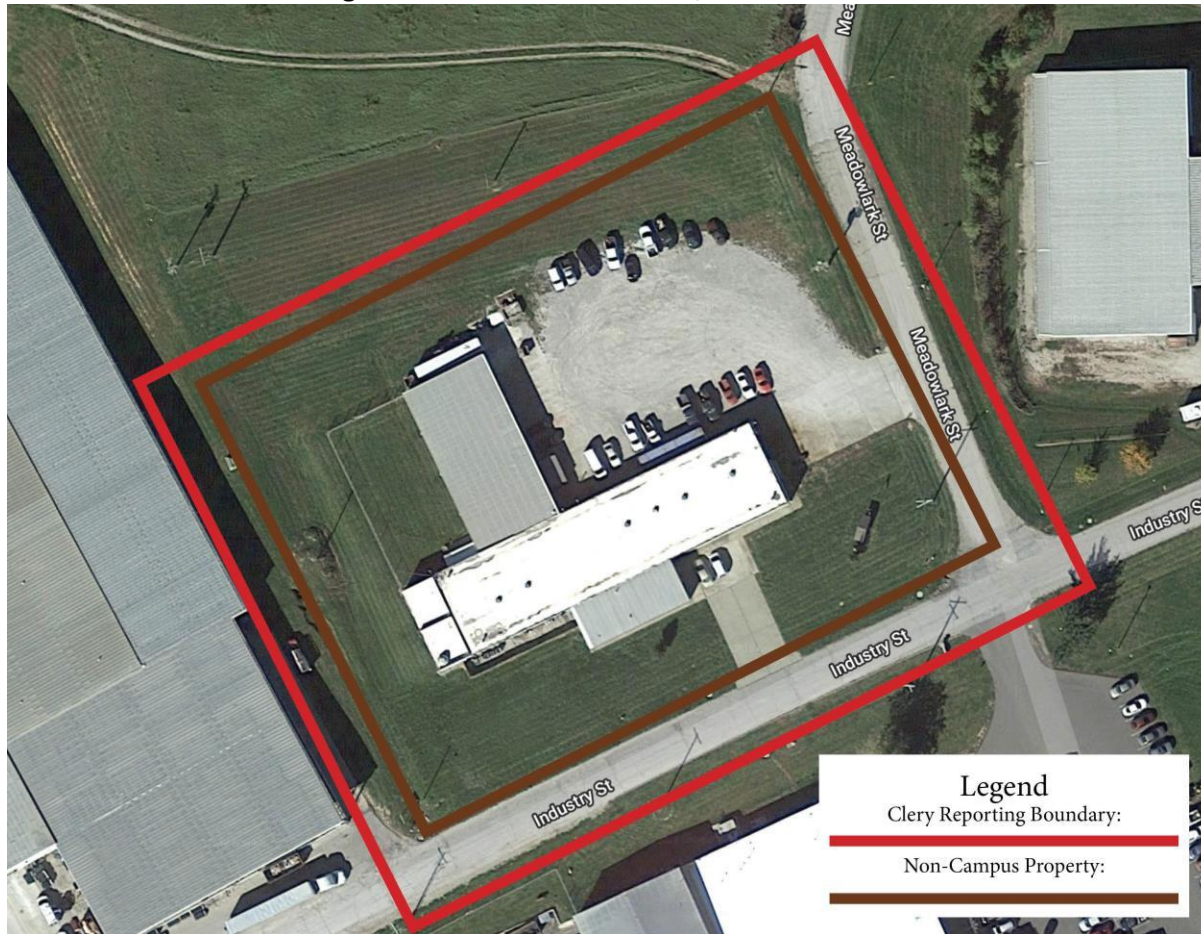
HIGHLAND COMMUNITY COLLEGE

Electrical Technology Facility 17349 Country Club Rd Atchison, KS 66002



HIGHLAND COMMUNITY COLLEGE

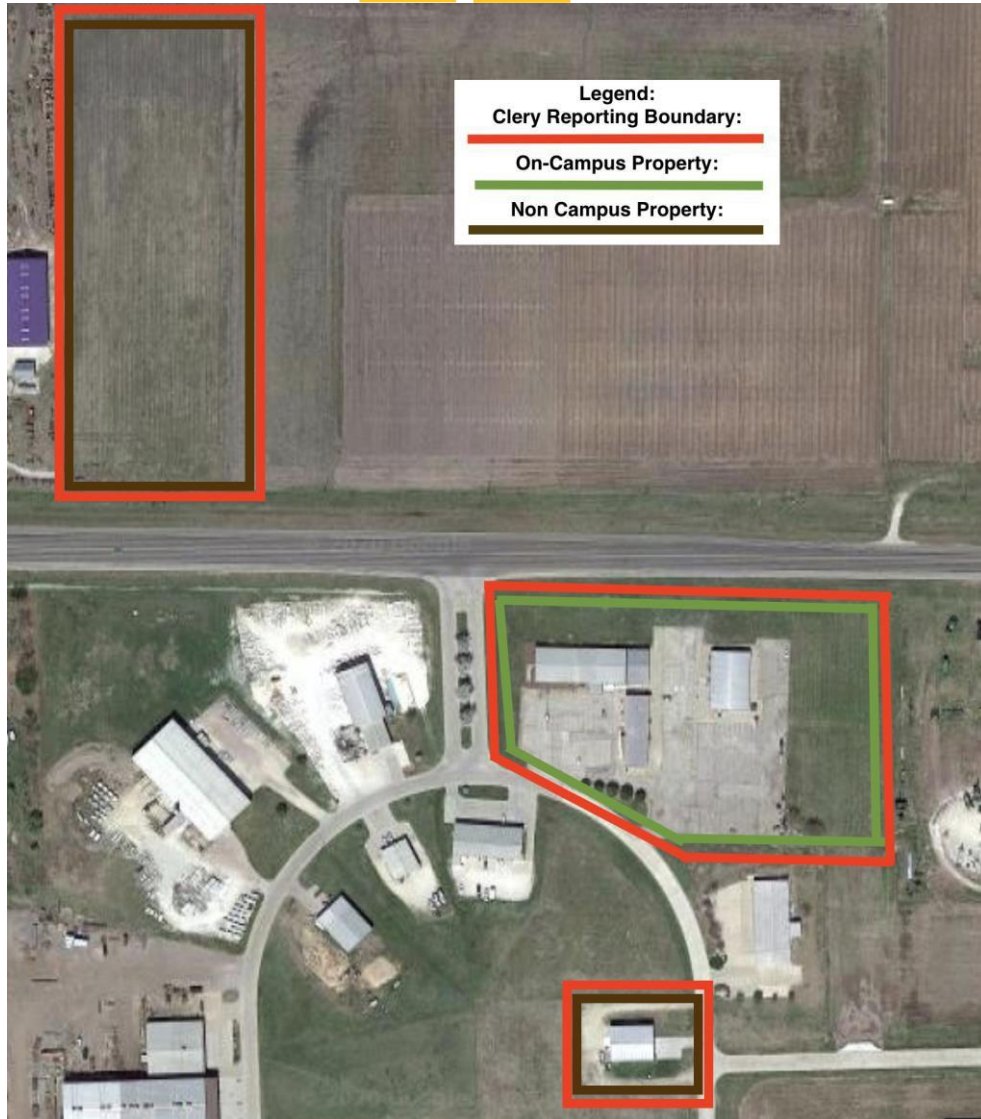
Construction Trades Building 2603 Industrial Rd Atchison, KS 66002





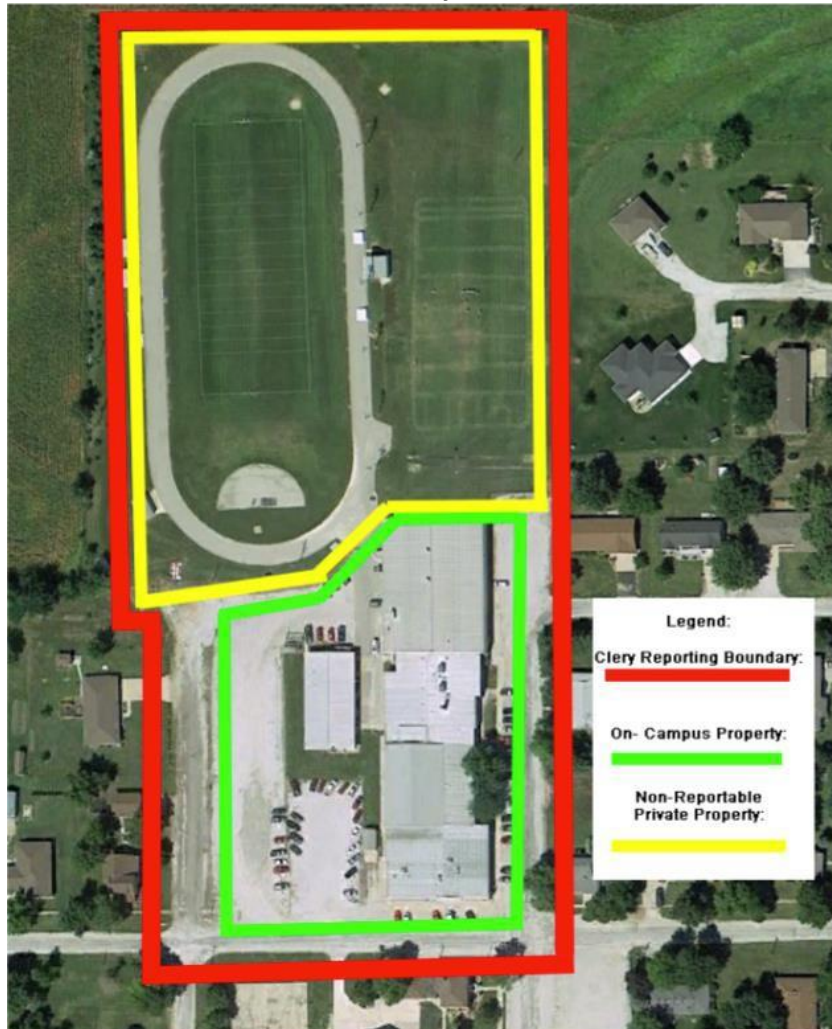
Wamego Center, 500 Miller Drive, Wamego, KS 66547

HIGHLAND COMMUNITY COLLEGE



HIGHLAND COMMUNITY COLLEGE

Western Center, 313 Nemaha, Baileyville, KS 66404





2026 Annual Fire Safety Report
Housing Facilities and Fire Safety Systems

Overview

Highland Community College is committed to the safety of students, employees, guests, and surrounding community by completing the Higher Education Act (HEA) Fire Safety Report. The College maintains on-campus housing for its students on the Highland Campus. Below is a description of fire safety systems and the number of fire drills conducted during the previous calendar year. Campus: Highland Community College (Highland Campus), 606 West Main Street, Highland, KS 66035.

Colleges are also required to maintain a fire log that captures specific information about fires that occur in on-campus student housing. The log is required to include the date, time, and cause of each fire as well as the number of injuries requiring treatment, the number of deaths and the value of property damage associated with each fire.

The Highland Community College Student Affairs Title IX Office, Campus Facilities, Residence Life, and Campus Security jointly prepare this report. As such, all currently enrolled students, campus employees, and all prospective students and prospective employees are entitled to request and receive a copy of the Annual Campus Fire Safety Report, which is disseminated in conjunction with the College's Annual Security Report. The *Annual Security and Fire Safety Report* is published each year on or before October 1 by the Title IX Office.

Facility	Fire Alarm Monitoring Done on Site	Partial Sprinkler System	Full Sprinkler System	Smoke Detection	Fire Extinguisher Devices	Evacuation Plans & Placards	Number of evacuation (fire) drills in previous calendar year
Claymont, 304 N Prairie				X	X		4
Colony Point, 308 N Prairie				X	X		4
Cornerstone, 306 N Prairie				X	X		4
Crestview, 302 N Prairie				X	X		4
Degginger, 312 N Prairie				X	X		4
Ellis Hall, 102 S Elmira St	X			X	X		4
Hampton, 406 N Prairie				X	X		4

HIGHLAND COMMUNITY COLLEGE

Hearthford, 407 Elmira				X	X		4
Heritage Hall, 205 N Elmira	X			X	X		4
Highlander, 310 N Prairie				X	X		4
Hollyoak, 709 W Missouri				X	X		4
Huntington, 703 W Missouri				X	X		4
Kansas, 206 N Prairie	X			X	X		4
Kiltie, 208 N Prairie	X			X	X		4
Lorenz Hall (Sunflower), 803 W Missouri				X	X		4
Piper Hall, 808 W. Ohio	X			X	X		4
Prairie Hall, 804 W. Ohio	X		X	X	X		4
Rubeti Hall, 301 N. Elmira	X			X	X		4
Scottie Place, 801 N Missouri				X	X		4

Definitions

Fire – Any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner.

Fire Drill – A supervised practice of a mandatory evacuation of a building for a fire.

Fire-related Injury – Any instance in which a person is injured because of a fire, including an injury sustained from a natural or accidental cause while involved in fire control, attempting rescue, or escaping from the dangers of the fire. The term person may include students, faculty, staff, visitors, firefighters, or any other individuals.

Fire-related Death – Any instance in which a person is killed as a result of a fire, including death resulting from a natural or accidental cause while involved in fire control, attempting rescue, or escaping from the dangers of a fire, or deaths that occur within 1 year of injuries sustained as a result of the fire.

Fire Safety System – Any mechanism or system related to the detection of a fire, the warning resulting from a fire, or the control of a fire including: sprinkler or other fire extinguishing systems; fire detection devices; standalone smoke alarms; devices that alert one to the presence of a fire, such as horns, bells, or strobe lights; smoke-control and reduction mechanisms; and fire doors and walls that reduce the spread of a fire.

Value of Property Damage – The estimated cost of replacement of the loss of the structure and



contents, including contents damaged by fire, related damages by smoke, water, and overhaul. Business interruption costs are not included.

Policies on Portable Appliances, Smoking and Open Flames Open Flames

Candles and Open Flames

Due to fire safety concerns, all candles are prohibited in housing complexes. Open flames, burning incense and smoking are prohibited. Anyone in violation may be subject to fines and/or disciplinary action.

Overloading Outlets

Overloading outlets is dangerous. The circuit strains when it feeds the extra plugs that in turn cause conductors, plugs and receptacles to overheat. This may lead to melting wires and could start a fire.

Fuel and Fuel Powered Equipment

Fuel powered equipment is prohibited in housing complexes. This includes the storage of generators, mopeds, and motorcycles. Bottles of gas and flammable fuels are prohibited. Anyone in violation may be subject to fines and/or disciplinary action.

Holiday Decorations

Christmas trees are prohibited as they are a fire hazard.

Grills

Electric, gas, smokers or charcoal grills are not allowed in on-campus student housing. Park grills have been placed around campus for students to use.

Fire Evacuation Procedures

A fire extinguisher can be found in the utility closet of each apartment. It is the residents' responsibility to know where it is located and how to use it. In the case that the fire cannot be controlled by the fire extinguisher:

- Evacuate the building in an orderly fashion and immediately call 911.
- Notify Campus Security at (785) 741-2206, immediately.
- Notify residents in the neighboring rooms with a "courtesy knock" to notify them of a fire on your way out of your room.
- Residents and their guests are required to evacuate the building to their designated *fire-safe zones* (see below) when the fire alarms sound.
- Residents and guests will not be allowed to re-enter the building until the alarm has been silenced, and the ALL Clear has been given by the Highland Fire Department or Campus Security.
- Students who re-enter the apartment complex before the ALL Clear has been given will be in violation of the HCC Student Code of Conduct for Failure to Comply.

HCC Student Housing Fire Safe Zone Areas

- | | |
|------------------------------|---|
| • <u>Ellis Hall:</u> | Parking lot South of Ellis |
| • <u>Piper/Prairie Hall:</u> | Parking lot North of Piper (Lot P) |
| • <u>Kansas Hall:</u> | The sidewalk in front of the Walter Wellness Center |
| • <u>Kiltie Hall:</u> | The sidewalk in front of the Walter Wellness Center |
| • <u>Colony Point Hall:</u> | Gravel parking lot West of complex (Maintenance Shed Lot) |
| • <u>Cornerstone Hall:</u> | Gravel parking lot West of complex (Maintenance Shed Lot) |
| • <u>Claymont Hall:</u> | Gravel Parking lot East of complex (Lot G) |
| • <u>Crestview Hall:</u> | Gravel Parking lot East of complex (Lot G) |
| • <u>Hampton Hall:</u> | Gravel Parking lot South of complex (Lot G) |



- Hollyoak Hall: Gravel Parking lot South of complex (Lot G)
- Hearthford Hall: Gravel Parking lot South of complex (Lot G)
- Huntington Hall: Gravel Parking lot South of complex (Lot G)
- Heritage Hall: Parking lot East of complex (Lot H)
- Rubeti Hall: Parking lot East of complex (Lot H)
- Highlander Hall: Gravel Parking lot West of complex (Maintenance Shed Lot)
- Degginger Hall: Gravel Parking lot East of complex (Lot G)
- Scottie Place Hall: Gravel Parking lot South of complex (Lot S)
- Lorenz Hall: Gravel Parking lot South of complex (Lot S)

Fire Education and Training Programs

Resident Life staff, including Residential Assistants, receive fire safety training prior to the start of every semester. Topics include a review of the fire safety plan, the fire safe zone areas, weather safety, and emergency evacuation procedures. The college will perform four unannounced fire drills in campus housing per academic year.

Spring 2025 March 12 – April 15
 Fall 2025 September 30 – November 3

Reporting Fires

The College is required to disclose statistical data each year on all fires that occurred in on-campus student housing. When a fire alarm is pulled and/or the fire department responds to a fire, these incidents are captured. If you encounter a fire that presents an emergency situation, ensure your own safety and then call 911.

There may also be instances when a fire is extinguished quickly, and an alarm is not pulled or a response by the fire department was not necessary. It is important that these incidents be recorded as well. Therefore, if you are aware of such a fire, see evidence of one or hear about one, you should contact the Housing Office in the Wellness Center or at housing@highlandcc.edu. When providing notification of a fire, give as much information as possible about the location, date, time, and cause of the fire.

2025 Fire Statistics Highland Community College (Highland Campus)

Facility	Total Fires	Date/Time of Fire	Cause of Fire	Fire-related Injury Requiring Treatment at a Medical Facility	Fire-related Deaths	Value of Property Damage Caused by Fire
Claymont, 304 N Prairie	0	0	N/A	0	0	0
Colony Point, 308 N Prairie	0	0	N/A	0	0	0
Cornerstone, 306 N Prairie	0	0	N/A	0	0	0
Crestview, 302 N Prairie	0	0	N/A	0	0	0

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Degginger, 312 N Prairie	0	0	N/A	0	0	0
Ellis Hall, 102 S Elmira St	0	0	N/A	0	0	0
Hampton, 406 N Prairie	0	0	N/A	0	0	0
Hearthford, 407 Elmira	0	0	N/A	0	0	0
Heritage Hall, 205 N Elmira	1	2/3/2025 at 9:00 p.m.	Misuse of kitchen appliances and covered smoke detectors	0	0	\$238,069.60
Highlander, 310 N Prairie	0	0	N/A	0	0	0
Hollyoak, 709 W Missouri	0	0	N/A	0	0	0
Huntington, 703 W Missouri	0	0	N/A	0	0	0
Kansas, 206 N Prairie	0	0	N/A	0	0	0
Kiltie, 208 N Prairie	0	0	N/A	0	0	0
Lorenz Hall (Sunflower), 803 W Missouri	0	0	N/A	0	0	0
Piper Hall, 808 W. Ohio	0	0	N/A	0	0	0
Prairie Hall, 804 W. Ohio	0	0	N/A	0	0	0
Rubeti Hall, 301 N. Elmira	0	0	N/A	0	0	0
Scottie Place, 801 N Missouri	0	0	N/A	0	0	0

2024 Fire Statistics Highland Community College (Highland Campus)

Facility	Total Fires	Date/Time of Fire	Cause of Fire	Fire-related Injury Requiring Treatment at a Medical Facility	Fire-related Deaths	Value of Property Damage Caused by Fire
Claymont, 304 N Prairie	0	0	N/A	0	0	0

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Colony Point, 308 N Prairie	0	0	N/A	0	0	0
Cornerstone, 306 N Prairie	0	0	N/A	0	0	0
Crestview, 302 N Prairie	0	0	N/A	0	0	0
Degginger, 312 N Prairie	0	0	N/A	0	0	0
Ellis Hall, 102 S Elmira St	0	0	N/A	0	0	0
Hampton, 406 N Prairie	0	0	N/A	0	0	0
Hearthford, 407 Elmira	0	0	N/A	0	0	0
Heritage Hall, 205 N Elmira	0	0	N/A	0	0	0
Highlander, 310 N Prairie	0	0	N/A	0	0	0
Hollyoak, 709 W Missouri	0	0	N/A	0	0	0
Huntington, 703 W Missouri	0	0	N/A	0	0	0
Kansas, 206 N Prairie	0	0	N/A	0	0	0
Kiltie, 208 N Prairie	0	0	N/A	0	0	0
Lorenz Hall (Sunflower), 803 W Missouri	0	0	N/A	0	0	0
Piper Hall, 808 W. Ohio	0	0	N/A	0	0	0
Prairie Hall, 804 W. Ohio	0	0	N/A	0	0	0
Rubeti Hall, 301 N. Elmira	0	0	N/A	0	0	0
Scottie Place, 801 N Missouri	0	0	N/A	0	0	0

2023 Fire Statistics Highland Community College (Highland Campus)

Facility	Total Fires	Date/Time of Fire	Cause of Fire	Fire-related Injury Requiring Treatment at a Medical Facility	Fire-related Deaths	Value of Property Damage Caused by Fire
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HIGHLAND COMMUNITY COLLEGE

Claymont, 304 N Prairie	0	0	N/A	0	0	0
Colony Point, 308 N Prairie	0	0	N/A	0	0	0
Cornerstone, 306 N Prairie	0	0	N/A	0	0	0
Crestview, 302 N Prairie	0	0	N/A	0	0	0
Degginger, 312 N Prairie	0	0	N/A	0	0	0
Ellis Hall, 102 S Elmira St	0	0	N/A	0	0	0
Hampton, 406 N Prairie	0	0	N/A	0	0	0
Hearthford, 407 Elmira	0	0	N/A	0	0	0
Heritage Hall, 205 N Elmira	0	0	N/A	0	0	0
Highlander, 310 N Prairie	0	0	N/A	0	0	0
Hollyoak, 709 W Missouri	0	0	N/A	0	0	0
Huntington, 703 W Missouri	0	0	N/A	0	0	0
Kansas, 206 N Prairie	0	0	N/A	0	0	0
Kiltie, 208 N Prairie	0	0	N/A	0	0	0
Lorenz Hall (Sunflower), 803 W Missouri	0	0	N/A	0	0	0
Piper Hall, 808 W. Ohio	0	0	N/A	0	0	0
Prairie Hall, 804 W. Ohio	0	0	N/A	0	0	0
Rubeti Hall, 301 N. Elmira	0	0	N/A	0	0	0
Scottie Place, 801 N Missouri	0	0	N/A	0	0	0