

**HIGHLAND COMMUNITY COLLEGE**  
**BOARD OF TRUSTEES SPECIAL MEETING MINUTES**  
**August 12, 2020**

Trustees Present: Vernie Coy, Kenneth Huss, Thomas Smith, Jason Taylor, Carl Tharman.

Trustee Present via Zoom: Russell Karn.

Call to Order: Chairperson Thomas Smith called the meeting to order at 6:02 p.m. in the Conference Room of the David Reist Administration Building on the Highland Campus.

Approval of the Agenda: Two items were requested for addition to the agenda. The first was Approval of Property Purchase and the second was an Executive Session to discuss Negotiations. It was moved by Mr. Taylor, seconded by Mr. Coy, that the agenda be approved as presented. Motion passed.

Diesel Technology Contract: President Fox provided the Trustees with an updated drawing for the construction of the Diesel Technology Building. Originally the plan only included the construction of the building but after meeting with Strickland Construction the Administration would like to propose adding a few changes. These changes include additional parking alongside the current classroom building and in front of the Diesel Building. There would also be the addition of an access road that would connect the north parking lot to the north side of the Diesel Building. This would allow vehicles to pull through and avoid needing to back up in the street and allow for extra storage. President Fox reviewed the budget and discussed the available funds for the project. The Administration is hopeful to begin the construction in September. It was moved by Mr. Tharman, seconded by Mr. Karn, that the additions to the construction plan be approved. Motion passed.

Agriculture Building: In honor of Mr. Clifford Hawk, former Agriculture Instructor at Highland Community College, it had been proposed to change the name of the building to Clifford Hawk Agriculture Center. The Board would like to reach out to Mr. Hawk's family to receive their blessing on the name change. It was moved by Mr. Taylor, seconded by Mr. Karn, that the Agriculture Building name be changed to the Clifford Hawk Agriculture Center subject to family approval. Motion passed.

Approval of Field Groomer Purchase: The College currently owns a sweeper that's main purpose is to clean up surface debris on the football field turf. However, President Fox explained that in order to maintain the turf it has been recommended by the manufacturer, the purchase of a groomer was recommended. The groomer will assist in fluffing the turf as well and vacuuming below the surface to maintain the lifespan of the turf. Discussion. It was moved by Mr. Huss, seconded by Mr. Coy, that the purchase of the field groomer be approved. Motion passed.

Approval of Property Purchase: President Fox shared with the Board that the HCC Technical Center has been presented with an opportunity to purchase a property in Atchison for the HCC Construction Technology Program. The property already has a concrete slab and walkout basement with sewer hookups. The Construction Technology students would be able to build the remainder of the house on the existing foundation. The location of the property is in a neighborhood close to Maur Hill. Mr. Lucas Hunziger, HCC Director of Technical Education, was available for questions via conference phone during the discussion. It was moved by Mr. Tharman, seconded by Mr. Karn, that the property in Atchison be approved for purchase. Motion passed.

Executive Session: It was moved by Mr. Tharman, seconded by Mr. Coy, that the Board go into Executive Session at 7:15 p.m. for no more than 30 minutes to discuss Negotiations and asked that President Fox and Mr. Karn (via conference phone) remain in the session. Motion passed.

The Board reconvened to Regular Session at 7:45 p.m.

Adjournment: It was moved by Mr. Tharman, seconded by Mr. Coy, that the meeting adjourn. Motion passed. Meeting adjourned at 7:45 p.m.

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Thomas Smith  
Chairperson

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Date

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Carl Tharman  
Secretary/Treasurer