

Setting up Highland email on Apple products (iPad, iPhone etc...)

1) Go to Settings and select Mail, Contacts, Calendars



2) Next, select the option to Add an Account

〈 Settings Mail, Contacts, Calendars				
ACCOUNTS				
iCloud Contacts, Calendars, Safari and 4	> more			
Exchange Mail, Contacts, Calendars, Remin	ders			
Add Account	>			
Fetch New Data	Push >			
MAIL				
Preview	2 Lines >			
Show To/Cc Label	$\left(\right)$			

3) Choose the Exchange email type option



4) Enter your Highland Community College email address and password. The email should be @highlandcc.edu for this section. Click Next.

Back to Photos	2:42 PM	100% 📖
Cancel	Exchange	Next
Email	smith.john@highland	lcc.edu
Password	•••••	
Description	Exchange	
M6UI	Exchange Device ID RU04A0D3397CMHBFCC02	26JK

5) You should not need to enter any other information. However, if it asks for more information, please use the image below as a reference for server information. You will need to use your full email address as Username at this page.

Settings		10:35 AM Kail, Contacts	Exchange	
Q. Settings	Cancel	Account	Done	
Mode	Email	Rodvelt.Megen@highlandcc.edu		Megen@highlan
th	Server	outlook.office365.com		
	Domain	Optional		
tions	Username	rodvelt.megen@highlandcc.edu		
Center	Password	•••••		
Disturb	Description	Exchange		
& Brightness	Advanced S	ettings	>	
er				
0 & Passcode				