

HIGHLAND COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING MINUTES

June 9, 2010

Trustees Present: Vernie Coy, Donald Harter, Russell Karn, Joyce C. Rush, Jason Taylor

Absent: Nancy Batchelder

Call to Order: The meeting was called to order by Chairperson Rush at 7:30 pm in the Administration Building Conference Room on the Highland Community College campus.

Approval of the Agenda: It was moved by Mr. Karn, seconded by Mr. Taylor, that the agenda be approved as presented. Motion passed.

Approval of the Minutes: It was moved by Mr. Harter, seconded by Mr. Karn, the minutes of the May 12, 2010, Regular Meeting be approved as presented. Motion passed.

Approval of the Warrants: It was moved by Mr. Taylor, seconded by Mr. Karn, that warrants numbered 39688 through 40061 be approved as presented. Motion passed.

Budget Update and Salary Increases: Mr. David Reist, President, and Ms. Deborah Fox, Vice President for Finance/Operations, reviewed projected revenue for FY 2010 but noted that State appropriations and County appraisals are still unknown, making it impossible to make decisions on items such as employee raises. It may be necessary to hold a special meeting later in the month once these figures are released. The Board expressed no objection.

2010-11 Tuition and Fees: The Administration recommended increases in tuition and campus and regional student fees for FY 2011. Discussion. It was moved by Mr. Harter, seconded by Mr. Coy, that tuition be raised \$2.00 per credit hour in all categories plus a \$3 increase in fees, and that ARRA Funds be used to replace a \$4 per credit hour increase in tuition. Motion passed.

New Tobacco Use Policy: As a result of discussion at the May 12, 2010, and a survey of employees and students, a revised HCC Smoking & Tobacco Policy was presented to the Board for approval. Discussion. The Trustees suggested several wording changes. It was moved by Mr. Karn, seconded by Mr. Taylor, that the Smoking & Tobacco Policy be tabled until the July meeting. Motion passed.

Refinancing Resolution: A resolution authorizing the sale of Lease Agreement Refunding and Improvement Certificates of Participation was presented for Board approval. It was moved by Mr. Karn, seconded by Mr. Harter, that the "Resolution authorizing the offering for sale of Lease Agreement Refunding and Improvement Certificates of Participation, Series, 2010, of Highland Community College, Doniphan County, Kansas" be approved as presented. A roll call vote was taken. Motion passed unanimously.

Paving of HCC Technical Center and Campus Parking Lots: USD 409 in Atchison had received bids for paving of three parking areas at the Technical Center. Low bid was received from "Approved Paving" in the amount of \$50,390. The College had the opportunity to use CHC Construction to pave the street directly west of the Stadium Center prior to Commencement, as well as the Heritage and Rubeti lots and a portion of the driveway at a cost of \$45,000. It was moved by Mr. Karn, seconded by Mr. Harter, to approve CNC Construction and Approved Paving for the above mentioned projects. Motion passed.

Part-time Art Position: David Harris has resigned his position as Art Instructor at Highland Community College. Mr. Harris taught both Graphic Design and 3-D Design, an unusual combination. The reputation of HCC's Art Department has brought about an increase in enrollment. It will be very difficult to find someone with both a Graphic Design and a Ceramics & Studio Art background. The Administration requested approval to add a part-time position to teach 3-D Design. Doing will help reduce overload for faculty and could increase enrollment even

further. The person hired for the Graphic Design position can then concentrate on their specific discipline which has great potential for growth. Discussion. It was moved by Mr. Taylor, seconded by Mr. Coy, that a part-time faculty position for 3-D Design be approved. Motion passed.

Cowley, Dodge City, Pratt Community Colleges' Request for Access to Postsecondary Aid: Mr. Reist explained that when Cowley, Dodge City, and Pratt Community Colleges merged with their technical centers, the option was there to be funded under Postsecondary aid or community college aid. At the time it was more beneficial to be funded under community college aid. When community colleges moved under the Kansas Board of Regents in 2000, things changed. It became more lucrative to receive postsecondary aid. Those three community colleges are now suing for back post-secondary aid. If their suit is granted, it will harm other community colleges. Mr. Reist asked the Board if they had any objection to HCC Legal Counsel Deryl Wynn representing HCC at a June 22<sup>nd</sup> hearing on the issue. He will be there representing several other community colleges as well. The Board expressed no objection.

Academic Affairs Report: No report.

HCC Foundation Report: Dr. Craig Mosher, Executive Director of the HCC Foundation reported that the next Foundation Board Meeting will be July 26<sup>th</sup>. Sam Schuetz will be coming back on the Board in July.

Finance/Operations Report: Ms. Deborah Fox, Vice President for Finance/Operations, reported that all contractors have started the summer projects. She provided an update on those projects as well as other projects.

Trustees' Report: Chairperson Rush reported that she would be attending the Kansas Association of Community College Trustees meeting on June 18-19 at Neosho County Community College. She added that she thought Commencement went very well both on the Highland Campus and at the Technical Center.

President's Report: Mr. Reist reported on the progress being made at cleaning up the Klinefelter property. He reviewed several proposals provided by a developer regarding the Wamego Center. The remodel of the Holton facility has begun. There is a possibility that Subway may be interested in leasing a space in Scottie Pause. End of year activities were highlighted. Commencement on both the Highland Campus and the Technical Center were well attended as was the Academic Hall of Fame reception. The Softball Team attended the National Tournament and represented the College well. Melissa Pratt made 2<sup>nd</sup> Team All-American. Women's track also attended nationals with two earning medals. Both the Softball and Women's Track teams earned Academic All-American status. Mr. Reist provided an update on recent personnel changes.

Public Comment: None.

Announcements: On behalf of the Chamber of Commerce and Economic Development, Dr. Mosher invited the Trustees to attend the Business Appreciation Breakfast on June 10, 2010, at 7:30 a.m. in the HCC Wellness Center.

Mr. Reist announced that Andy Tompkins, new KBOR President, will be visiting the HCC Highland Campus on June 11, 2010. Mr. Reist will be speaking at the Retired Teachers Meeting in the HCC Cafeteria on June 17, 2010.

Mr. Donald Harter thanked the College for the Academic Hall of Fame honor he received.

Executive Session: It was moved by Mr. Karn, seconded by Mr. Coy, that the Board go into executive session at 8:33 pm for no more than 10 minutes to discuss Professional Employee Contract Negotiations. Motion passed.

The Board reconvened to regular session at 8:43 p.m. It was moved by Mr. Coy, seconded by Mr. Karn, that the Executive Session be extended for five minutes. Motion passed.

The Board reconvened to regular session at 8:48 p.m.

Adjournment: It was moved by Mr. Coy, seconded by Mr. Karn, that the meeting adjourn. Motion passed. Meeting adjourned at 8:50 p.m.

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Joyce C. Rush, Chairperson

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Date

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Jason Taylor, Secretary/Treasurer