

HIGHLAND COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING MINUTES

January 13, 2010

Trustees Present: Nancy Batchelder, Vernie Coy, Donald Harter, Joyce Rush, Jason Taylor

Call to Order: The meeting was called to order by Chairperson Rush at 7:30 pm in the Administration Building Conference Room on the Highland Community College campus.

Approval of the Agenda: It was moved by Mr. Taylor, with a second from Mrs. Batchelder, to approve the agenda. Motion passed.

Approval of the Minutes: Mr. Harter made the motion to approve the minutes of the December 9, 2009 Regular Meeting. Mr. Coy seconded the motion. Motion passed.

Approval of the Warrants: Mr. Taylor moved to approve the warrants, 35062 to 35511, as presented. Mr. Coy seconded that motion. Following discussion of the warrant, motion passed.

KPERS Board Statement for Faculty Member Retirement: Faculty member Daniel Glynn has informed the Administration of his plans to retire as of June 1. A KPERS form requires Board action to accept that date for Mr. Glynn's retirement. Mrs. Batchelder made the motion, with a second from Mr. Coy, to approve the June 1 retirement date for Mr. Glynn. Motion passed.

Worker's Compensation Insurance as Bid Requirement: Requiring worker's compensation of all bidders was a previous Board discussion topic. At that time, it was requested that a representative of the insurance carrier attend the meeting to discuss their requirement that HCC contractors have worker's compensation insurance or the College would be billed for additional coverage based on those contractors who do not have coverage. Allen Hewins of the Highland Insurance Services Agency was present to address the topic. From his research, he has determined that the final determination rests with the College auditor, and that determination may vary according to the auditor. Mr. Hewins' understanding is that the College need not require "casual" contractors to have workman's compensation insurance.

Academic Hall of Fame: The Board previously approved the procedures for a Highland Community College Academic Hall of Fame. President Reist informed the Board that nominations are due by February 1 of each year. Nominations are voted on by the professional employees and the President's staff for the Faculty Emeritus category or the Administrator and Former Faculty Member categories. In the Alumni category, the Alumni Board also votes. There is also a Years of Service recognition. The inaugural class for the HCC Academic Hall of Fame will be announced at the Spring commencement ceremonies.

Foundation Report: Dr. Craig Mosher, Executive Director of the HCC Foundation, announced the receipt of two year-end gifts. A major donation of \$350,000 was given by Walter Byers of rural Emmett. Mr. Byers has created the Walter Byers Endowed Scholarship Fund with \$300,000 for at least one female in the nursing program and one male in the welding program at the Technical Center. More awards will be made as the corpus gains earnings. The remaining \$50,000 was given for deferred maintenance. The second gift was another gift from the family of former Board president Robert A. Reeder. This gift will be used to endow a pre-law faculty award.

Finance/Operations Report: Deborah Fox, Vice President for Finance and Operations, informed the Board of some of the details in the Governor's Proposed Budget. The proposed budget would reduce tax credits, and reduce the PEI loan program – effectively removing the third year of the program – both of which the College has utilized so far. She also updated the Board on the efforts at snow removal to insure that students could move back in to student housing and then get to class with a minimum of snow hazard.

Academic Affairs Report: Vice President for Academic Affairs Dr. Cia Verschelden reported that Spring classes were effectively underway, with a campus enrollment to date of 579. She has been reviewing grades from the Fall semester and beginning preparations for the Summer and Fall 2010 semesters. There will be an employee in-service on February 12.

Student Services Report: No report.

Workforce/Technical Education Report: Mr. Mike Rogg, Vice President for Workforce and Technical Education, informed the Board that snow removal was also a priority at the Technical Center and that all intersession facilities projects had been completed. He has also been hosting area economic development professionals with tours and information about the programs at the Tech Center.

Trustees' Report: Mrs. Rush will be attending the Legislative Summit in Washington, D.C. on February 7, rooming with a colleague from KCKCC at no charge. She will also be attending the annual Phi Theta Kappa honors luncheon in Topeka on February 18.

President's Report: President Reist also commented on the Governor's budget recommendations and distributed the latest report on Kansas community college tuition rates. HCC currently has the sixth highest tuition, the fifth highest for out of state students, and is eighth highest in fees of the nineteen Kansas community colleges.

He is awaiting information on the status of the Gary Hardy dealership in Holton as a possible new site for the HCC Holton Center. The architects working with the City of Wamego have arranged for a meeting at the Technical Center on January 26 to discuss the College's needs for a new facility in Wamego.

The women's basketball team was ranked 12th in the nation going into Wednesday night's game, with a record of 11-4. The men are 6-9 and coming off two big wins in the Jayhawk Shootout, a first in HCC history. Indoor track will open the season at home on January 16 with a meet in the Walters Wellness Center.

The annual Scottie Quiz Bowl, under the leadership of Eileen Gronniger, will be held January 30. Mr. Reist is also researching the possibility of acquiring additional housing, already in place, north of the campus.

Public Comment: None.

Announcements: None.

Executive Session: It was moved by Mr. Coy, seconded by Mr. Taylor, that the Board go into executive session at 8:20 pm for no more than 10 minutes to discuss professional employee negotiations. Motion passed.

The Board reconvened to regular session at 8:30 pm.

Adjournment: It was moved by Mr. Coy, seconded by Mrs. Batchelder, that the meeting adjourn. Motion passed. Meeting adjourned at 8:31 pm.

Joyce C. Rush, Chairperson

Date

Jason Taylor, Secretary/Treasurer