

Fall 2020 Operational Plans as of August 19, 2020

Only five days until the start of classes! We are looking forward to starting the semester with face-to-face courses and hope to continue hands-on learning the remainder of the semester. For this to happen faculty, staff, and students need to work as a team. Below is a list of safety measures you will need to follow while on the HCCTC campus.

Precautions for in-person classes

- Students, faculty, employees and visitors are expected to wear appropriate face coverings at all times while on campus until further notice. The only exception is if a student has an approved accommodation for medical reasons.
- Social distancing of 6 feet is encouraged at all times while on campus.
- HCCTC will disinfect classrooms between classes. Hand sanitizer, paper towels, and disinfectant will be in each classroom for students to use.
- All equipment and tools will be wiped down upon arrival and at the end of the day.
- Break times will be staggered.
- Wash hands regularly and/or use hand sanitizer.
- Students will be screened with questions and have temperature checks upon arrival in the morning and/or afternoon.

Expectations for students

Communication will be a key part of ensuring we continue face-to-face learning the entire semester. Instructors have zoom rooms available if a student is not able to attend class. Students who are sick or who exhibit COVID-19 symptoms should not report to campus and should contact their instructor and/or the office immediately. The same rule applies if you should need to quarantine or test positive. If a program needs to flip to remote learning we will communicate with students via email and text. Please be sure you are signed up for RAVE text alerts – attached are the steps for creating an account and signing up for Technical Center alerts.

We will keep you updated of any safety changes. Again, communication and teamwork will be key part in ending the semester in face-to-face classes. Please check your HCC email and sign up for text alerts. Let us know if you have questions or concerns. We look forward to seeing everyone next week!