

Welcome to HCC Online!

- ① Ensure that you have read, understand, and completed all the steps needed for taking HCC Online courses at <http://online.highlandcc.edu>. This includes checking prerequisites, verifying transferability, and making payment or payment arrangement.
- ② Payment or payment arrangement for online courses is due prior to the start of the course. Access the website for exact dates. Students not meeting this requirement will be dropped.
- ③ Log into your MyHCC account at <http://www.highlandcc.edu> to view your Academic and Financial information. This account allows you to check your class schedule, access and request HCC transcripts, view billing and financial aid information, and make an online payment. During the semester, grades are viewable for each enrolled online class from your MyHCC account.
- ④ Access your free HCC Email Account by logging into MyHCC and clicking Email. All correspondence from HCC and your instructors will be sent to this email. Students are responsible for checking and maintaining their account. You can receive email on mobile devices by following the directions at <http://highlandcc.edu/pages/help-desk>.
- ⑤ Confirm your course materials. HCC utilizes a book rental system. Go to <http://bstore.highlandcc.edu> and select Order Textbooks Online to place your textbook order and confirm shipping arrangements. You should confirm your order at least seven days prior to the start of classes to avoid delays in beginning coursework.
- ⑥ Access to courses will be granted one day before the course begins. All students will receive an email when their course access is available. The HCC Online learning management system is Moodle.
- ⑦ To begin coursework, log into the HCC Online/Moodle site at <http://hcc.learninghouse.com>. Select your course from the My Courses listing on the top drop down menu. Begin in the "Are You Ready" section, reviewing the first day handout & course participation policy. Moodle knowledgebase articles and 24/7 technical support are available to assist you with the course technology and Moodle classroom tools.



Questions?

HCC Online 785-442-6129 or
hconline@highlandcc.edu

Textbooks bookstore@highlandcc.edu

HCC Help Desk 785-442-6060

Moodle Help Desk 800-985-9781