

HIGHLAND COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING MINUTES

September 8, 2010

Trustees Present: Nancy Batchelder, Vernie Coy, Donald Harter, Joyce Rush, Jason Taylor

Call to Order: The meeting was called to order by Chairperson Rush at 7:30 pm in the Administration Building Conference Room on the Highland Community College campus.

Approval of the Agenda: It was moved by Mr. Harter, with a second from Mrs. Batchelder, to approve the agenda. Motion passed.

Approval of the Minutes: Mr. Taylor made the motion to approve the minutes of the August 11, 2009 Budget Hearing and the August 11, 2010 Regular Meeting. Mr. Coy seconded the motion. Motion passed.

Approval of the Warrants: Mr. Harter moved to approve the warrants, 41,285 to 41849, as presented. Mr. Taylor seconded that motion. Following discussion of the warrants, motion passed.

Bids for New student Housing Unit: Mr. Reist shared bids from contractors for the new student housing unit, to be called Prairie Hall, which were due on September 3. The low bid for the project came from A. B. Bradley Construction for \$675,000. With the alternate option of a stained concrete floor at \$2,750, the total cost of construction will be \$677,750. Mr. Reist recommended awarding the contract to A. B. Bradley Construction. The anticipated project start date is October 1. Mrs. Batchelder made the motion to accept that recommendation. With a second from Mr. Coy, that motion passed.

Tech Center Capital Outlay Purchase Approval: During the July 2010 Board meeting, the Trustees approved acceptance of the Capital Outlay monies from the Kansas Board of Regents for the HCC Technical Center. Mr. Reist presented bids on equipment to be purchased from the Capital Outlay funds and sought Board approval of those bids. Mr. Taylor made the motion to accept the bids on equipment for the Tech Center. Mr. Harter provided the second. Motion passed.

Zoning and Street Requests before the Highland City Council: At its September 8 meeting, the Highland City Council considered four requests made by the College regarding zoning and closing of streets. Mr. Reist informed the Board that the City Council approved all four requests:

Change of zoning of the property where the yellow house currently sits from R-2 to R-3 to provide space for building the new student housing unit (Prairie Hall).

Change the zoning for the area where the maintenance building is located on Prairie street from R-2 to B-2.

Vacate the 700 block of Illinois

Vacate the 800 block of Ohio

These requests are in accord with the planning done for the campus Master Plan.

Student Services Report: Dr. Cheryl Rasmussen, Vice President for Student Services, provided the Board with current figures on credit hour enrollment (32,106), housing (432 students for a 97 % capacity), disciplinary hearings (none), admissions, and upcoming meetings. She also provided the Board with examples of student recruitment materials targeted at students for the campus, in the region, and at the Tech Center.

Academic Affairs Report: Vice President for Academic Affairs Dr. Cia Verschelden introduced English instructor Wendell Ganstrom, who has, as one of his many avocations, the keeping of bees (apiary). Mr. Ganstrom is developing a proposed apiculture program to help address the current shortage of honeybees in America. Dr. Verschelden also spoke of cooperative efforts with KSU to provide technical workers for the NASB corridor that is anticipated between Kansas City and Manhattan. Finally, Dr. Verschelden had Mr. Ganstrom provide a brief performance of yet another of his avocations – drumming. This time, Mr. Ganstrom provided an example of an effort to provide students with a music performance opportunity – drumming on plastic buckets. Instrumental music instructor Yvette Cook will be working with Dr. Verschelden and Brad Dixon, Student Activities Coordinator, to provide this opportunity to students.

Foundation Report: Dr. Craig Mosher, Executive Director of the HCC Foundation, announced the creation of a fund from a bequest from alumnus Jim Peterson. The Foundation is progressing well on its transition to a new accounting firm that specializes in non-profit organizations and a new investment firm

Finance/Operations Report: Deborah Fox, Vice President for Finance and Operations, brought the Board up to date on the completion of the summer projects. The new front of the Administration Building will be completed shortly, the Board was able to see that the Library renovation is in its final stage, and the new roof and bell tower repairs, including removal of the bell, has been completed. Classes have begun in the new Holton facility. It is anticipated that the science lab will be ready in October. In addition to the completion of the projects, Ms. Fox is doing preparatory work for the next audit.

Trustees' Report: Mrs. Rush will be attending the KACCT meeting in Hutchinson at the end of the week.

President's Report: President Reist informed the Board of progress being made on the Tech Authority funding formula. Mr. Reist spent part of the day with an architect from St. Joseph who expressed excitement in the possibilities for the barn on the Klinefelter farm. Reist reported there is a tractor that was left in the garage on the farm that will be used for a number of projects, both at the farm and perhaps at the vineyard in Wamego. Earlier in the week, Reist traveled to the Wamego Center to visit with developers who have an interest in helping the College either relocate or further develop the Wamego Center. He updated the Board on a lawsuit three other Kansas community colleges have filed against the Kansas Board of Regents seeking a different funding formula.

Public Comment: None.

Announcements: None.

Executive Session: It was moved by Mr. Taylor, seconded by Mr. Coy, that the Board go into executive session at 8:40 pm for no more than 10 minutes to discuss non-elected personnel. Motion passed.

The Board reconvened to regular session at 8:52 pm.

Adjournment: It was moved by Mr. Coy, seconded by Mrs. Batchelder, that the meeting adjourn. Motion passed. Meeting adjourned at 8:53 pm.

Joyce C. Rush
Chairperson

Date

Jason Taylor
Secretary/Treasurer