

HIGHLAND COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING MINUTES

February 8, 2012

Trustees Present: Vernie Coy, Donald Harter, Joyce Simpson, Jason Taylor.

Trustees Absent: Russell Karn, Joyce C. Rush

Call to Order: The meeting was called to order by Vice-Chairperson Harter at 7:30 pm in the Administration Building Conference Room on the Highland Community College campus.

Approval of the Agenda: It was moved by Mr. Taylor, seconded by Mrs. Simpson, to approve the agenda as amended. Motion passed.

Approval of the Minutes: It was moved by Mrs. Simpson, seconded by Mr. Coy, to approve the minutes of the January 11, 2012, Regular Meeting, and the January 23, 2012, Special Meeting as presented. Motion passed.

Approval of the Warrants: Discussion. It was moved by Mr. Taylor, seconded by Mrs. Simpson, that warrants 55868 – 56794 to include PDG invoices be approved as presented. Motion passed.

Public Comment: There was no public comment, but Mr. Clifford Hawk, HCC Agriculture Instructor, was recognized at this time. On behalf of the HCC Faculty, Mr. Hawk presented the Board with several gifts for the College in honor of the College's 154th birthday on February 9th. The gifts were a cash donation to the HCC Baseball Team for their Spring tournament trip, 100 tree stakes for trees on campus, and two pieces of College memorabilia for display. The Board thanked the Faculty for the gifts to the College.

Approve Furniture Bid: President David Reist, President, presented a bid from Mity-Lite, Inc., for tables and chairs to furnish the Klinefelter Barn. Mr. Reist noted that payment for this furniture will come out of the Klinefelter funds. Discussion. It was moved by Mr. Taylor, seconded by Mr. Coy, that the bid from Mity-Lite for furniture for the Klinefelter Barn approved as presented. Motion passed.

Wamego Facility Discussion: President Reist announced that the HCC Foundation has signed a contract with Cascade Development and US Bank for purchase of the Wamego facility. He provided the Trustees with a draft of a contract between the HCC Foundation and HCC for the purchase of the Wamego Center facility from the Foundation. Discussion.

March Meeting Location and Joint Meeting with the HCC Foundation Board: President Reist suggested that the March 14, 2012, regular meeting of the HCC Board of Trustees be held at the Technical Center so that the Trustees can see the facilities and activities there. It was the consensus of the Board that the March 14 regular meeting of the Board of Trustees be held on March 14 but that the meeting be held at the Highland Technical Center in Atchison and that the meeting begin at 1:00 p.m. with a tour of the facilities immediately followed by the start of the meeting.

President Reist announced that the HCC Foundation would like to have a joint meeting with the HCC Board of Trustees to discuss priorities. He discussed several options for a meeting date. The

Board instructed President Reist to visit with the Foundation about a joint meeting on April 30, the date of the Foundation's regular meeting.

Chemistry Instructor: President Reist informed the Trustees that the TRAC-7 grant HCC received with the Washburn Institute of Technology, three grant-funded faculty positions were funded. The first was a Biology Instructor position at the Holton Center, which has been filled. President Reist requested approval for a second position under this grant, that of a Chemistry Instructor at Wamego to begin Fall, 2012. Discussion. It was moved by Mrs. Simpson, seconded by Mr. Taylor, that the Board approve a Chemistry faculty position for Wamego funded through the TRAC-7 grant. Motion carried.

Foundation Report: Dr. Craig Mosher, Executive Director for the HCC Foundation, reported that the Foundation is in the process of selecting Foundation Scholars for the next academic year. He announced that HCC is utilizing the new block H logo. He credited current HCC student Brooke Sherrill with helping to create the new design and stated that she will be including it in her professional portfolio.

Finance/Operations Report: Ms. Deborah Fox, Vice President for Finance/Operations, provided an update on current maintenance activities and activities planned for the summer.

Academic Affairs Report: Dr. Cia Verschelden, Vice President for Academic Affairs, provided an update on activities at the Technical Center. She announced that HCC is working with KU Medical Center on a Career Day to be held in Hiawatha. Several HCC employees will be giving presentations at the Career Day.

Student Services Report: Dr. Cheryl Rasmussen, Vice President for Student Services, reported good participation at the annual Junior/Senior Day on January 25. She announced a new initiative by the Admissions Team which will center on offering presentations in middle school classrooms to teach them about college in general as well providing an opportunity to build relationships with those potential students. It is being well received thus far.

Dr. Rasmussen stated that her department is trying to work a schedule of placement tests, enrollment, and registration in order to be more efficient at off-campus locations and to be more inclusive of all HCC students no matter their location.

Trustees' Report: No report.

President's Report: President Reist discussed the Governor's plan for technical education which considers the possibility for offering concurrent technical education in high schools. If the bill passes, it would open up a lot of opportunities for HCC in area high schools.

President Reist announced that he and others from the College will be attending the annual Phi Theta Kappa luncheon will be held in Topeka on February 16, the same date as the next Kansas Association of Community College Trustees' meeting. A Brown Bag Luncheon was held with Legislators in Topeka on January 17.

President Reist announced that he has been asked to join an Economic Development Higher Education Task Force and is considering whether to join. He informed the Trustees that the Kansas Jayhawk Conference may be undergoing some changes and he discussed several possible scenarios. The HCC Women's Basketball Team currently has a record of 21-2 and is ranked 8th in the nation. The men are 11-10.

A meeting was held at the Klinefelter Barn with the architects recently. The floor is poured. They are working on framing in entrances, and the restrooms are framed.

President Reist discussed several bills currently in the Legislature that may affect HCC including HB2353 regarding guns on campus. This bill passed out of house committee earlier in the day, but is generating a great deal of resistance from colleges and universities in the State.

Announcements: The annual HCC Children's Theatre Production will be held February 10, 11, 12.

Executive Session: It was moved by Mr. Taylor, seconded by Mrs. Simpson, that the Board go into executive session at 8:15 pm for no more than 15 minutes to discuss acquisition of real property. Motion passed.

The Board reconvened to regular session at 8:30 pm.

Adjournment: It was moved by Mr. Coy, seconded by Mrs. Simpson, that the meeting adjourn. Motion passed. Meeting adjourned at 8:30 pm.

Joyce C. Rush
Chairperson

Date

Jason Taylor
Secretary/Treasurer