

HIGHLAND COMMUNITY COLLEGE
BOARD OF TRUSTEE MEETING MINUTES
OCTOBER 26, 2016

Trustees Present: Joyce Simpson, Jason Taylor, Carl Tharman, Tom Smith, Russell Karn.

Trustees Absent: Vernie Coy

Call to Order: The meeting was called to order by Chairperson Joyce Simpson at 6:30 p.m. in the Administration Building Conference Room on the HCC Highland Campus.

Approval of the Agenda: It was moved by Mr. Taylor, seconded by Mr. Smith, to approve the agenda as amended. Motion passed.

Approval of the Minutes: It was moved by Mr. Tharman, seconded by Mr. Karn, that the minutes of the September 28, 2016, Regular Meeting and the October 12, 2016, Special Meeting be approved as corrected. Motion passed.

Approval of the Warrants: It was moved by Mr. Taylor, seconded by Mr. Smith, that warrants 424502 through 424987 be approved as presented. Discussion. Motion passed.

Public Comment: None.

Presentation: Mr. Lucas Hunziger, Director of Technical Education, gave a presentation to the Board and reviewed grants that the tech programs have received and the purpose and use of those grant funds. He also informed the Board of efforts by faculty to reach out to area high school students and their faculty to directly recruit into their program. He also informed the Board of upcoming events at the Tech Center, specifically the Advisory Team dinner to be held on Tuesday evening, November 1, 2016.

Construction Projects Policy: At the Board's September 28, 2016, meeting they were presented a draft of a Construction Projects Policy needed to satisfy Federal grants the College may receive that involve construction or renovations. After discussion last month, the Administration brought back the policy with the suggested changes. It was moved by Mr. Karn and seconded by Mr. Taylor to approve the policy as presented. Discussion. Motion passed.

Contract Approval for Winery Purchase: The Administration presented the Board with a Real Estate Purchase Contract for property in the Wamego Industrial Park for the purpose of housing the College's Viticulture and Enology Program. The Board had approved the Administration to proceed with this project at their July 2016 meeting. The contract was presented for Board final approval. Mr. Smith moved to approve the contract. It was seconded by Mr. Tharman. Discussion. Motion passed unanimously.

Approval of Lease Purchase Agreement for Winery Purchase with the Bank of the Flint Hills: The Administration presented to the Board a Lease with Option to Purchase Agreement between Highland Community College and the Bank of the Flint Hills, Wamego, KS. The Board had approved the Administration to proceed with this project and this agreement at their July 2016 meeting. The College is in need of a larger winery space for their own purposes and to develop a Wine Incubator Project. In addition, ABC (Alcohol, Beverage Control) requirements will be satisfied with this new space. It was moved by Mr. Taylor, seconded by Mr. Karn, to approve the Lease with Option to Purchase Agreement as presented for \$145,000. Discussion. Motion passed unanimously.

Kansas Jayhawk Community College Conference: President Reist discussed recent actions taken by the KJCCC and how they may affect Highland Community College in the future. Items included: out of state athletic restrictions for football and basketball, roster sizes, and NJCAA DI and DII scholarship rules. No Board action was needed.

Location of the November Board of Trustee Meeting: The Board discussed holding the November 16, 2016, Regular Meeting at HCC's Wamego Center. Time, agenda, and transportation will be arranged and forwarded to the Board.

Student Services Report: Dr. Cheryl Rasmussen, Vice President for Student Services, discussed and presented the following topics to the Board. She provided the Board with the latest fall enrollment data. In addition she discussed concurrent course enrollment data and statistics and the possibility of making a concentrated recruitment in that area.

Institutional Advancement: Dr. Craig Mosher, Vice President for Institutional Advancement, reported on Homecoming, the Golden Grad reunion, and the Heritage Society honorees. The last home football game will honor our sophomores, Veterans, and HCC will host a chili cook-off.

Finance/Operations: Mr. Dan Erbert, Vice President for Finance/Operations, reported on current and projected cash balances and revenue and expense projections.

Trustees' Report: Chairperson Joyce Simpson reported on the recent Vocal Music Program. She will be traveling to Parsons, Kansas, in December for the next Kansas Association of Community College Trustees and Council of Presidents meeting.

President's Report: President Reist covered the reading material in the Board packet and report on the latest news from the Kansas Board of Regents and the State Budget situation.

He asked the Board's opinion on a rural water district hook up at the Klinefelter Farm. Although there is not a need presently, the future may require the hookup. The Board asked President Reist to inquire about a monthly fee even though the College may not

use water from the Rural Water District. President Reist will inform the Board on the cost and ask the Board for a decision.

President Reist reported Dr. Max Fridell, an HCC alum, has been named the Director of Academic Affairs at the Kansas Board of Regents. The Board was provided a report on recent personnel changes. President Reist reported on the progress of the Western Center Diesel facility and the possibility of expansion there. A second meeting with Schwerdt Design Group was recently held and AHRS will put together an estimated cost of the project.

President Reist updated the Board on the progress of the new football practice field facility. The area is complete, grass is growing, and the irrigation system is completely installed.

Announcements: Basketball season gets underway Tuesday, November 1. The fall theatre production will take place November 3, 4, and 5 at 7:30 p.m. The next Board meeting will take place on the third Wednesday in November due to Thanksgiving Break. The College will be closed November 21-25 for Thanksgiving.

Executive Session: It was moved by Mr. Taylor, seconded by Mr. Karn, to go into Executive Session at 8:37 p.m. for no more than 15 minutes to discuss real property. Motion passed.

The Board reconvened to regular session at 8:46 p.m.

Executive Session: It was moved by Mr. Taylor, seconded by Mr. Karn, to go into Executive Session at 8:47 p.m. for 10 minutes to discuss non-elected personnel. Motion passed.

The Board reconvened to regular session at 8:57 p.m.

Adjournment: Chairperson Simpson declared the meeting adjourned at 8:57 p.m.

Joyce Simpson
Chairperson

Date

Jason Taylor
Secretary/Treasurer