



# ENROLLMENT DIRECTIONS

## STUDENT GUIDE TO SELF-ENROLLING IN MYHCC

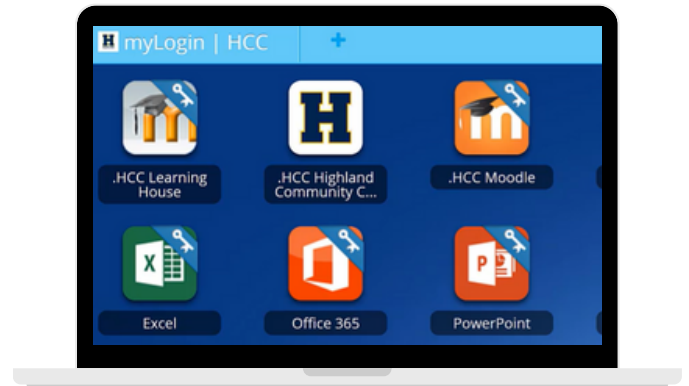
785-442-6141 | [earlycollege@highlandcc.edu](mailto:earlycollege@highlandcc.edu)

### 1. ACCESS YOUR HCC ACCOUNT

- Visit [highlandcc.edu](http://highlandcc.edu)
- Log in using your HCC credentials

If you have the ClassLink Browser Extension downloaded, it will automatically log you into your MyHCC account.

- Select the MyHCC Application

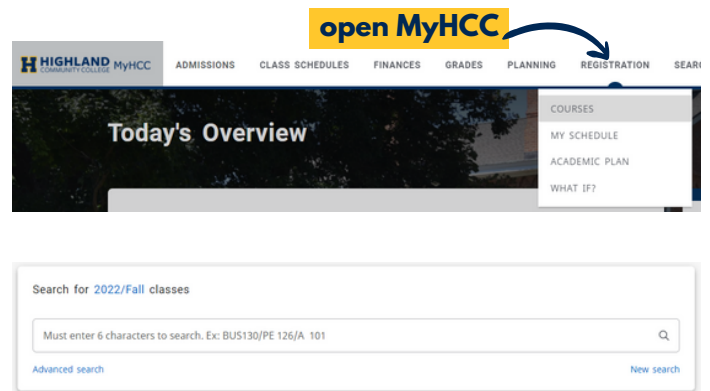


### 2. SEARCH FOR COURSES

- Go to the Registration Tab
- Select Courses from the drop down menu
- Use the search box and filters to find classes

Looking for specific class options? Utilize the **Advanced Search** to filter specific terms and campuses (ex: your high school).

- Browse course schedule options



### 3. ADD CLASSES AND ENROLL

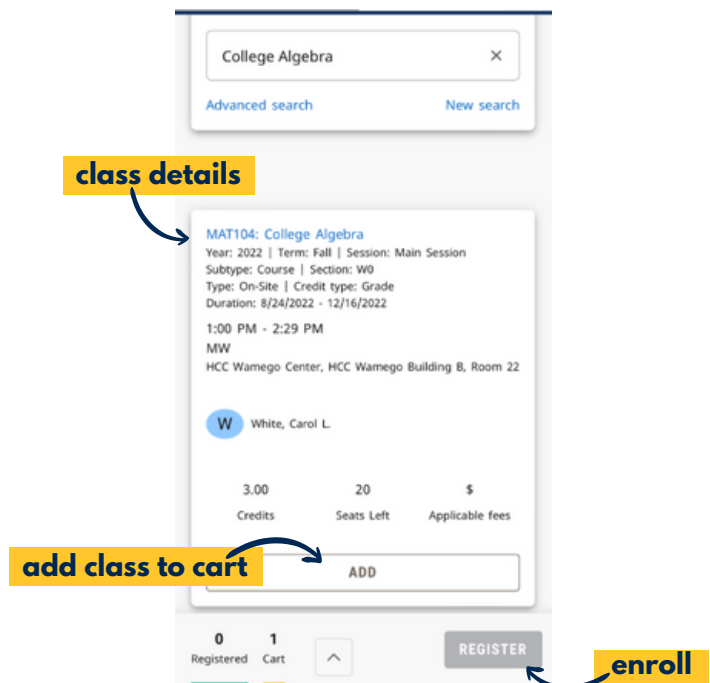
- Click "Add" next to your desired courses

Note: adding courses to your cart does not enroll you in the course! You must completely register for the course to be considered an enrolled student.

- Under "My Schedule" verify course selection
- Click Register to complete enrollment

**Ready to pay your tuition? You can pay your tuition in full, make a partial payment, or choose to pay at a later date. Refer to the Important Dates flyer for tuition due dates.**

- Confirm registration under "My Schedule"





# COST & PAYMENT

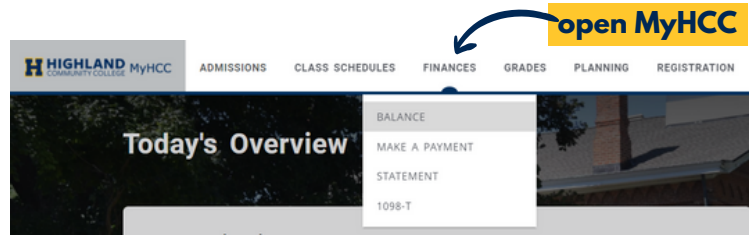
## STUDENT GUIDE TO FUNDING YOUR EDUCATION

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### 1. REVIEW YOUR COST

- Log in to MyHCC with your HCC credentials
- Go to the Finances tab
- Select balance from the dropdown menu

<https://highlandcc.edu>



### 2. MAKE A PAYMENT ONLINE

- Log in to MyHCC with your HCC credentials
- Go to the Finances tab
- Select Make a payment from the dropdown menu
- Follow steps to submit an online payment

semester

	Period/Session 2021/Fall
Summary Total:	\$100.00
* Anticipated Financial Aid:	\$0.00
Total:	\$100.00
From other periods/sessions	
Balance:	\$0.00
Balance Due:	\$100.00
* Anticipated Financial Aid:	\$0.00
Anticipated Balance:	\$100.00

balance due

### 3. ADDITIONAL PAYMENT OPTIONS

- Set up a payment plan
  - For more information please visit <https://highlandcc.edu/pages/payment-plans>

Refer to the Important Date flyer on deadlines for payment plan options.

- Visit your local HCC campus
  - Atchison, Highland, Wamego, and Western Center- Baileyville
- Call 785.442.6001 to pay over the phone

**Please visit HCC's Early College website to review program requirements, review Important Dates, confirm Tuition and Fees, review the Student Handbook, and more!**

<https://highlandcc.edu/pages/earlycollege>