



# ENROLLMENT DIRECTIONS

## CONCURRENT PROGRAM

(785) 442-6141 | concurrent@highlandcc.edu

### 1. LOGIN TO YOUR HCC ACCOUNT

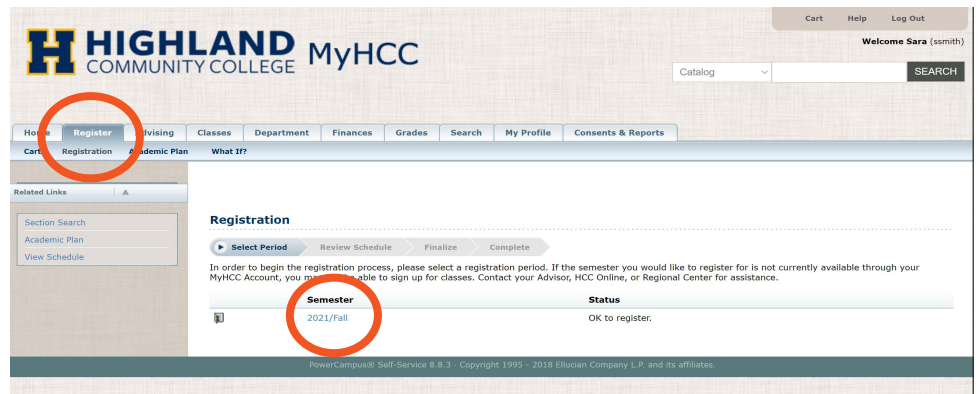
- [www.highlandcc.edu](http://www.highlandcc.edu)
- Select the MyHCC Application

If you have the ClassLink Browser Extension downloaded, it will automatically log you into your MyHCC account. If you do not, you will need to login or go to <https://myhcc.highlandcc.edu>. Your Login ID is lastname.firstname and your password is the same as your HCC password.



### 2. NEXT STEP

- Select Registration Tab
- Select the Registration link
- Select the Registration Period you are enrolling in



### 3. ADD COURSES

- Add your courses to your cart using the Section Search tool
- Search by location ONLY (ex: your high school)
- Click "ADD" next to your course
- Repeat the Search tool until you select all of your courses.
- Click "Proceed to Registration" (pop up window) when complete
- Verify your schedule is correct

Course	Date	Session	Credits	Fees	Schedule	Available Seats
Composition I ENG101/Course/F1	8/31/2020 - 12/18/2020	2020 Fall Main Session	3.000	Fees Applicable	Online 12:00 AM - 12:01 AM; Online, Online, Room Online	14 of 25

**Add**

### 4. CLICK "NEXT"

Courses to Add								
	Course	Date	Session	Credits	Credit Type	Schedule	Location	Status
<input checked="" type="checkbox"/>	Composition I - ENG101 / Course / F1	8/25/2021 - 12/17/2021	Main Session	3.000	Grade	Online, 12:00 AM - 12:01 AM;	Off Site Classes, HS - Doniphan West High School, Room	In Cart <span>Remove</span>

**Instructors:**

Previous **Next**



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### 5. VIEW YOUR CHARGES

- Select to either make a payment by payment deadline, pay my balance, or make a payment
- Click “Next”

Rental
2021/Fall TU KS / \$165.00
Cr Hr
Total: \$210.00

I will not be making payment today. However, I will make payment, set up a [payment plan](#), or confirm that I have a completed [financial aid package](#) prior to the [expected payment deadlines](#). HCC does not mail paper statements or send payment reminders. I understand that it is my responsibility to finalize payment arrangements prior to beginning classes.

Pay My Balance of \$210.00

Make a Payment

Previous

(Make sure you have read and understand the payment dealines and submit any prerequisites to the location you are enrolling for. You will be reponsible for payment of your courses.)

### 6. CONFIRMATION

- You will see a confirmation screen stating your registration is complete
- Click “View Statement” to print a copy of your statement to take to your parents.

**HCC does not mail paper statements.** *Payment Plans are available - please visit <http://highlandcc.edu/pages/payment-plans> for more information or refer to the Payment Plan flyer.*

**Please visit the Concurrent Website** at <https://highlandcc.edu/pages/concurrent> to review program requirements, review Important Dates, confirm Tuition and Fees, and review the Student Handbook.

✓ Select Period
✓ Review Schedule
✓ Finalize
✓ Complete

## Congratulations! You have completed your Registration for: 2021/Fall

- [View Statement](#)
- [Modify your schedule for 2021/Fall](#)
- [Select another Registration Period](#)