

HIGHLAND COMMUNITY COLLEGE  
BOARD OF TRUSTEES' MEETING MINUTES  
November 16, 2022

Trustees Present: Vernie Coy, Kenneth Huss, Thomas Smith, Jason Taylor, Carl Tharman  
Trustees Not Present: Russell Karn

Call to Order: Chairperson Thomas Smith called the meeting to order at 6:30 p.m. in the Conference Room of the David Reist Administration Building on the Highland Campus.

Approval of the Agenda: It was moved by Mr. Taylor, seconded by Mr. Tharman, that the Agenda be approved as submitted. Motion passed.

Executive Session: It was moved by Mr. Coy, seconded by Mr. Taylor, that the Board go into Executive Session at 6:32 p.m. for no more than 45 minutes for the purpose of consultation with legal counsel. Motion passed. President Deborah Fox was asked to remain during the session along with legal counsel. At 6:45 p.m., Eileen Gronniger, HCC Human Resource Manager, was asked to join the session.

The Board reconvened to Regular Session at 7:17 p.m.

Approval of the Minutes: It was moved by Mr. Tharman, seconded by Mr. Huss, that the minutes of the October 26, 2022, Regular Meeting be approved as presented. Motion passed.

Approval of the Warrants: It was moved by Mr. Coy, seconded by Mr. Taylor, that warrants numbered 471754 through 472002 be approved as presented. Discussion. Motion passed.

Public Comment: None.

Employee Contract Renewal: HCC Football and Volleyball coaching contracts run from January through December. President Fox recommended the renewal of Nick Baldecchi, Head Volleyball Coach; Jared Powers, Head Football Coach; Dedrick May, Football Defensive Coordinator; Sean Washington, Football Offensive Coordinator. All other football and volleyball coaches are at-will positions. It was moved by Mr. Huss, seconded by Mr. Coy, that Nick Baldecchi, Jared Powers, Dedrick May and Sean Washington be offered contracts for the 2023 year. Motion passed.

Facilities Agreement with USD 111: President Fox reviewed the current agreement that HCC has with USD 111 for the use of the College's football facility. The agreement runs through the year 2030. USD 111 has requested an increase in the use of the facility for home games. Discussion. It was the consensus of the Board that 2-3 HCC Board Members meet with representatives from the USD 111 Board to discuss the matter further.

Technical Center Equipment Purchases: The Trustees were presented with three bids for the purchase of Dent Fix equipment to be used in the Auto Collision Technology Program. It was noted that Carl Perkins funds would be used for the \$15,300 purchase along with \$255.65 out of CTE dollars. The low bid from JMC Automotive Equipment was recommended. Discussion. It was moved by Mr. Tharman, seconded by Mr. Huss, that Dent Fix equipment be purchased from JMC Automotive Equipment as recommended. Motion passed.

The Trustees were presented four bids for the construction of a Pole Barn at the HCC Western Center in Baileyville for the purpose of large equipment storage. It was noted that the HCC Foundation will be paying for 50% of the building. Of the four bids, only one, Edelman's Inc. of Sabetha, including some grade work and footings. It was moved by Mr. Taylor, seconded by Mr. Coy, that the bid from Edelman's Inc. be accepted as presented. Motion passed.

Approval of Klinefelter Barn Event, Alcohol Use: President Fox reported that "Arts at The Barn" activities are resuming after an absence of several years due to the Covid pandemic. Funding for these activities is made, in part, by underwriters. An Underwriter Appreciation "Come and Go" is being planned in January of 2023 with appetizers and HCC wine, thereby requiring Board of Trustee approval. It was moved by Mr. Tharman, seconded by Mr. Taylor, that the serving of alcohol at the Klinefelter Barn be approved for the Underwriter Appreciation "Come and Go" in January of 2023. Motion passed.

Technical Education Report – Mr. Lucas Hunziger, Vice President for Technical Education, reviewed recent and upcoming activities at the technical centers in Atchison and Baileyville.

Student Services Report – Dr. Eric Ingmire, Vice President for Student Services, provided enrollment reports and recent/upcoming activities of residential and student life. Admissions has been busy with high school visits, college fairs, and hosting campus visitors. The Marketing Department is up to full staff and working on many different marketing campaigns. Dr. Ingmire shared a recent report put together by the Marketing Department called "Financial Impact of HCC on Doniphan County." This report was placed in the county newspaper and on social media and includes HCC Employee Statistics and Payroll Impacts to Doniphan County, Tax Funding & Dollars Spent, Doniphan County High School Student Savings, and information on scholarship dollars.

Finance and Operations Report – Mr. Randy Willy, Vice President for Finance/Operations, provided cash balance reports through October 2022 and discussed income and expense reports. Discussion held on future budget and income issues.

Academic Affairs Report – Mrs. Sharon Kibbe, Vice President for Academic Affairs, updated the Trustees on the Kansas Board of Regents final plans for Systemwide General Education. She noted that the Concurrent Program has been working on changes to concurrent and dual credit education as required by recent legislation. Updates on the Higher Learning Commission (HLC) Assessment Academy, HLC Assurance Argument, website review to ensure all course syllabi are current, and proposed curriculum changes in the Enology and Viticulture Program were highlighted.

Trustee's Report: Chairperson Smith reported that he will be attending the Kansas Association of Community College Trustees in Coffeyville December 2-3, 2022.

President's Report: President Fox reported that she and Mr. Hunziger had met with Amberwell Health about the possibility of offering CNA courses in high schools. She noted that many tech students, especially those still in high school, do not end up going into the field they are studying. For instance, of the 51 diesel students in the diesel program at Atchison, it is predicted that only 20% will actually work in that field.

President Fox discussed recent KBOR decisions and how they may impact community colleges.

Announcements: Upcoming events include: KACCT in Coffeyville, December 2 & 3; Reception for Eileen Gronniger's retirement, December 6 from 3-5 pm at Kirkwoods; Board of Trustee Regular Meeting on December 7; President's Holiday Party at the Hawk Agriculture Building, December 9; KJCCC Meeting, December 14.

The College will be closed the week of Thanksgiving. There are 50 students who will be staying over the break. The College has received a grant to help fund the student food pantry.

A recess was held from 9:09 – 9:12 p.m.

Executive Session: It was moved by Mr. Tharman, seconded by Mr. Huss, that the Board go into Executive Session at 9:13 p.m. for no more than 30 minutes for preliminary discussion of Acquisition of Property. Motion passed. President Fox was asked to remain in the session.

The Board reconvened to Regular Session at 9:43 p.m.

Adjournment: Chairperson Smith declared the meeting adjourned at 9:44 p.m.

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Thomas Smith  
Chairperson

Date

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Carl Tharman  
Secretary/Treasurer