

HIGHLAND COMMUNITY COLLEGE
BOARD OF TRUSTEES' MEETING MINUTES
January 25, 2023

Trustees Present: Vernie Coy, Thomas Smith, Jason Taylor, Carl Tharman, Russell Karn, Kenneth Huss (via conference phone).

Call to Order: Chairperson Thomas Smith called the meeting to order at 6:30 p.m. in the Conference Room of the David Reist Administration Building on the Highland Campus.

Election of 2023-2024 Board Officers: Chairperson Smith conducted the annual election of Board officers. It was moved by Mr. Coy, seconded by Mr. Karn, to continue with the current slate of officers. Motion passed.

Approval of the Agenda: President Deborah Fox requested that Election of the 2023-2024 Board Officers, Executive Session- Attorney Client privilege, and Item IX. C, Approval of Viticulture and Enology Curriculum Changes, be added to the agenda. President Fox provided the Trustees with an updated copy of the agenda. It was moved by Mr. Karn, seconded by Mr. Coy, that the agenda be approved as amended. Motion passed.

Approval of the Minutes: Chairperson Smith requested that a change be made to the minutes from the January 5, 2023 Special Meeting, stating that Vice Chairperson Taylor adjourned the meeting. It was moved by Mr. Taylor, seconded by Mr. Tharman, that the minutes of the December 7, 2022, Regular Meeting and the January 18, 2023 special meeting be approved as presented and the minutes of the January 5, 2023 special meeting be approved as amended. Motion passed.

Approval of the Warrants: It was moved by Mr. Coy, seconded by Mr. Taylor, that warrants numbered 472229 through 472372 be approved as presented. Discussion. Motion passed.

Public Comment: None.

Presentation: Keith Jaloma, Executive Director of the HCC Foundation, gave a brief update on topics that were discussed at the Foundation meeting that was held on January 23rd. Mr. Jaloma shared with the Board all of the projects that the Foundation has financially contributed to over the years. He also gave an update on the current Foundation members including the two newest members, Mark Twombly and Kathy Holthaus.

Executive Session: It was moved by Mr. Karn, seconded by Mr. Taylor, that the Board go into Executive Session at 6:52 p.m. for no more than 10 minutes to discuss non-elected personnel. Motion passed. President Fox was asked to remain in the session.

The Board reconvened to Regular Session at 7:02 p.m.

Approvals of Klinefelter Barn Event, Alcohol Use: President Fox requested approval from the Board to allow alcohol at three upcoming events at the Klinefelter Barn. The events are Chalk & Cocktails, Suzy & Reckless Concert and Elexa's "Music is Medicine" Show during the months of February, March and April. It was moved by Mr. Tharman, seconded by Mr. Taylor, that alcohol be allowed at the three mentioned events. Motion passed.

Final Action on the Termination of a Teacher's Contract: President Fox presented the Board with a Resolution on the Termination of a Teacher's Contract. The Administration requested that the Board make a final decision on the teaching contract of Mr. Evan Volker. It was moved by Mr. Taylor, seconded by Mr. Karn, that the presented Resolution be adopted and Mr. Volker's teaching contract be terminated immediately. Motion passed.

Approval of Viticulture and Enology Curriculum Changes: Mrs. Sharon Kibbe, Vice President for Academic Affairs, explained to the Board that State funding is not provided when a program doesn't have enough graduates over a certain amount of time. She stated that funding could be compromised due to students only taking a few courses and not fully completing the program. The program is currently deactivated with the Kansas Board of Regents due to a lack of graduates. The Administration would like to submit curriculum modifications to the Kansas Board of Regents for approval to reactivate the program. It was moved by Mr. Tharman, seconded by Mr. Coy, that the Curriculum modifications for the Viticulture and Enology Program be submitted to KBOR for approval of reactivation. Motion passed.

Student Services: Dr. Eric Ingmire, Vice President for Student Services, discussed enrollment numbers and confirmed that there are 226 students currently in housing. January 18th was registration and move-in day for students. Dr. Ingmire also reported that the student food pantry was awarded a \$40,000 grant which can be used to purchase many pantry items such as meat, milk, hygiene items and dry goods for students that are in need. Some of the funds were also used to purchase winter coats for students that didn't have one.

Finance and Operations: Mr. Randy Willy, Vice President for Finance/Operations, provided cash balance reports through December 2022 and reviewed income and expense reports. He discussed water damage that effected a few dorm apartments on campus as well as the basement in the Blue house due to frozen water lines bursting from the cold temperatures. Mr. Willy also discussed the water leak at the Wamego location and stated that it has been turned in to insurance and Lamunyon Dry Out & Foundation Repair was hired to clean the water from the building.

Academic Affairs: Mrs. Sharon Kibbe, Vice President for Academic Affairs, stated that the Perry Center will offer one course this Spring to be taught out of the Perry LeCompton High School. Jolene McConnell has been hired as the new Wamego Center Director. She discussed the recent flooding and water damage at the Wamego Center due to a broken pipe from below freezing temperatures. Mrs. Kibbe confirmed that the Spring semester has been off to a good start. She provided additional updates on projects being worked on in the Academic Affairs department.

Technical Education: Mr. Lucas Hunziger, Vice President for Technical Education, gave a brief update on the events happening at the Western Center campus including a job fair being held on March 2nd. Stacey Jones has been hired as the new Student Services Representative at the Western Center. He expressed his gratitude towards Cara Baker, Western Center Director, for her hard work and stepping in to help when needed. The Atchison Technical Center will be hosting a job fair on February 24th at the Atchison High School. He gave updates about the progress being made on the Building Trades house. Fall and spring enrollment for the Western Center and Technical center were strong. Updates on the Wamego Center were also given.

Trustee's Report: Chairperson Smith gave an update on topics that were discussed at the Foundation Meeting that he attended on January 23rd. He confirmed that he will be attending the KBOR dinner in Topeka with President Fox on February 15th.

President's Report: None.

Announcements: None.

A recess was held from 8:08 p.m.—8:18 p.m.

Executive Session: It was moved by Mr. Taylor, seconded by Mr. Karn, that the Board go into Executive Session at 8:18 p.m. for no more than 45 minutes to discuss Acquisition of Property. Motion passed. President Fox was asked to remain in the session.

It was motioned by Mr. Coy, seconded by Mr. Karn, that the Executive Session at 9:03 p.m. be extended for no more than 1 hour. Motion passed. President Fox was asked to remain in the session.

The Board reconvened to Regular Session at 10:03 p.m.

Adjournment: Chairperson Smith declared the meeting adjourned at 10:03 p.m.

Thomas Smith
Chairperson

Date

Carl Tharman
Secretary/Treasurer