

HIGHLAND COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING MINUTES  
March 26, 2014

Trustees Present: Vernie Coy, Joyce C. Rush, Joyce Simpson, Thomas Smith, Jason Taylor, Carl Tharman.

Call to Order: The regular meeting was called to order at 7:30 p.m. by Chairperson Rush at the Highland Community College Center in Holton, Kansas.

Approval of the Agenda: It was moved by Mrs. Simpson, seconded by Mr. Coy, that the Agenda be approved as presented. Motion passed.

Approval of Minutes: It was moved by Mr. Taylor, seconded by Mr. Smith, that the minutes of the February 26, 2014, Regular Meeting, be approved as corrected. Motion passed.

Approval of Warrants: It was moved by Mr. Taylor, seconded by Mr. Coy, that warrants numbered 412457 through 412767 be approved as presented. Discussion. Motion passed.

Public Comment: None.

Presentation and Approval of FY13 Audit: Karen Linn and Matt Dietsch of Berberich Trahan and Co., presented the FY 2013 audit to the Board. Ms. Linn stated that they were able to issue an unmodified opinion. Discussion. It was moved by Mr. Tharman, seconded by Mrs. Simpson, that the FY 2013 Audit be approved as presented. Motion passed.

The Western Center at Baileyville: Dr. Cheryl Rasmussen, Vice President for Student Services, updated the Trustees on scheduling, testing, and other activities that will soon take place at the HCC Western Center. She noted that closing on the property is scheduled for late May with HCC taking possession June 1. AHRS Construction will then immediately begin the planned remodel. President Reist will present all options for buying the facility to the Board at a future meeting.

Finance/Operations Report: Ms. Rilie Tilley, Accountant, provided the Trustees with current operating cash balances and bank account summaries. The Trustees held a discussion about investments held in Doniphan County banks and the possibility of utilizing that money for the purchase of the Baileyville property. President Reist stated that the Administration will study the feasibility of this and present their findings at a future meeting.

Academic Affairs: Ms. Peggy Forsberg, Vice President for Academic Affairs, reported that Year One Program Reviews are in. She discussed the purpose of the reviews and the process used. The 2014-16 catalog has been completed. She noted that the catalog was a collaboration of effort between student services and academic affairs. A virtual copy is available on the HCC website. The HCC Associate Degree Nursing Candidacy presentation was submitted in March. Ms. Forsberg shared the list of new courses introduced for approval by the Curriculum and Instruction Committee. She provided the Board with a copy of the Regional Full-Time Faculty Inservice Agenda to be held March 27, 2014.

Institutional Advancement: Dr. Craig Mosher, Vice President for Institutional Advancement, reported that the fundraising venture in Atchison is over \$10,000. Mary Helen Porter memorial gifts are being received and the Foundation is consulting with her husband, Mac Porter, about how to utilize the money. Dr. Mosher reported that the Marketing Committee is working on development of a second television commercial to highlight the affordability of attending HCC.

Student Services: Dr. Cheryl Rasmussen, Vice President for Student Services, informed the Trustees about the numerous courses that will be offered free to high school students online during the summer under Senate Bill 155. The students would only have to pay for the book. She discussed enrollment numbers, noting that enrollment is up about 5% over this time last year.

Trustees' Report: No report.

President's Report: President Reist discussed Legislative issues and news. Senate Bill 434 Success Act would benefit GED students who finish their GED classes through HCC and then allow them to take technical courses for free. He also discussed other aspects of the bill. President Reist informed the Trustees that Dodge City Community College has agreed to study a merger with Fort Hays State University. President Reist updated the Board on recent personnel changes. He reported that Performance Agreements were submitted to the State and will be 100% funded. There have been many activities held at The Klinefelter Barn. The weather station is installed there, although not yet operational. President Reist reviewed recent athletics activities and highlighted upcoming activities at the College.

Announcements: None.

Executive Session: It was moved by Mr. Taylor, seconded by Mr. Coy, that the Board go into Executive Session at 8:58 p.m. for no more than 15 minutes to discuss contract negotiations. Motion passed. The Board reconvened to regular session at 9:13 p.m.

Executive Session: It was moved by Mr. Taylor, seconded by Mr. Coy, that the Board go into Executive Session at 9:13 p.m. for no more than 15 minutes to discuss Acquisition of Real Property. Motion passed. The Board reconvened to regular session at 9:26 p.m.

Adjournment: Chairperson Rush declared the meeting adjourned at 9:26 p.m.

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Joyce C. Rush  
Chairperson

Date

Jason Taylor  
Secretary/Treasurer