

Highland Community College  
**Business and Accounting**  
Associate in Applied Science  
(60 total credit hours)

**BASIC SKILLS (6 Credits)**

**Composition and Speech (6)**

- \_\_\_ ENG 101 Composition I (3)
- \_\_\_ ENG 102 Composition II: Literature and Research (3)
- \_\_\_ ENG 103 Composition II: Rhetoric and Research (3)
- \_\_\_ ENG 110 Technical Composition (3)
- \_\_\_ SP 101 Oral Communications (3)
- \_\_\_ SP 106 Public Speaking (3)

**SOCIAL & BEHAVIORAL SCIENCES (3 Credits)**

- \_\_\_ BUS 203 Macroeconomics (3)

**HUMANITIES and FINE ARTS (3 Credits)**

**Art**

- \_\_\_ A 101 Art Appreciation (3)
- \_\_\_ A 107 Drawing I (3)
- \_\_\_ A 201 Art History Survey: Prehistoric to Medieval (3)
- \_\_\_ A 202 Art Hist Survey: Renaissance to Contemp (3)

**Business/Leadership**

- \_\_\_ IDS 120 Introduction to Leadership Concepts (3)

**Foreign Language**

- \_\_\_ LG 100 Conversational Spanish (2)
- \_\_\_ LG 101 Spanish I (5)
- \_\_\_ LG 102 Spanish II (5)
- \_\_\_ LG 201 Spanish III (3)

**History**

- \_\_\_ HIS 101 United States History to 1877 (3)
- \_\_\_ HIS 102 United States History since 1877 (3)
- \_\_\_ HIS 103 History of Western Civilization I (3)
- \_\_\_ HIS 104 History of Western Civilization II (3)
- \_\_\_ HIS 202 Introduction to Ancient History (3)

**Library Science**

- \_\_\_ LS 102 Children's Literature (3)

**Literature**

- \_\_\_ ENG 104 Introduction to Literature (3)
- \_\_\_ ENG 202 American Lit: Pre-Colonial to Civil War (3)
- \_\_\_ ENG 208 Introduction to Short Story (3)
- \_\_\_ ENG 209 American Lit: Reconstruction to Pres (3)
- \_\_\_ ENG 210 World Lit: Beginnings to Renaissance (3)
- \_\_\_ ENG 211 World Lit: Enlightenment to Present (3)
- \_\_\_ ENG 212 British Literature: Middle Ages to 1800 (3)
- \_\_\_ ENG 213 British Literature: 1800 to Present (3)
- \_\_\_ ENG 215 Diverse Voices in Literature (3)

**Music**

- \_\_\_ M 103 Music History/Appreciation (3)
- \_\_\_ M 146 Musical Theatre History (3) (= to TH 146)
- \_\_\_ M 162 Introduction to World Music (3)
- \_\_\_ M 223 History of Jazz (3)

**Philosophy**

- \_\_\_ PHI 101 Introduction to Philosophy (3)
- \_\_\_ PHI 102 Introduction to Ethics (3)
- \_\_\_ PHI 103 Logic & Critical Thinking (3)
- \_\_\_ PHI 105 Religions of the World (3)

**Photography**

- \_\_\_ PHO 107 History of Photography (3)

**Speech**

- \_\_\_ SP 103 Oral Interpretation (3)
- \_\_\_ SP 105 Interpersonal Communication (3)

**Theatre**

- \_\_\_ TH 105 Introduction to Drama (3)
- \_\_\_ TH 108 History/Appreciation of Theatre Arts (3)
- \_\_\_ TH 146 Musical Theatre History (3) (= to M 146)
- \_\_\_ TH 208 Film Appreciation (3)

**MATHEMATICS OR SCIENCES (3 Credits)** **Mathematics course (100 level or above)** **Natural Sciences**

- \_\_\_ BS 101 College Biology with lab (5)
- \_\_\_ BS 104 Human Anatomy with lab (4)
- \_\_\_ BS 105 Human Physiology with lab (4)
- \_\_\_ BS 107 Intro to Environmental Sci. with lab (4)
- \_\_\_ BS 110 Nutrition (3)
- \_\_\_ BS 112 Nutrition for Health, Fitness and Sports w/Lab (5)
- \_\_\_ BS 201 General Zoology (5)
- \_\_\_ BS 202 General Botany with lab (5)
- \_\_\_ BS 203 Microbiology with lab (5)

 **Physical Science**

- \_\_\_ PS 101 College Physical Science with lab (5)
- \_\_\_ PS 102 Concepts of Physics with lab (4)
- \_\_\_ PS 104 Physical Geology with lab (4)
- \_\_\_ PS 107 General Chemistry with lab (5)
- \_\_\_ PS 108 Astronomy with lab (4)
- \_\_\_ PS 111 College Chemistry I with lab (5)
- \_\_\_ PS 112 College Chemistry II with lab (5)
- \_\_\_ PS 203 General Physics I with lab (5)
- \_\_\_ PS 204 General Physics II with lab (5)
- \_\_\_ PS 210 Organic Chemistry I with lab (5)
- \_\_\_ PS 215 College Physics I with lab (5)
- \_\_\_ PS 216 College Physics II with lab (5)

**DEGREE REQUIREMENTS (45 Credits)****Required Business Courses (27 Credits)**

- BUS 101 Introduction to Business (3)
- BUS 102 Personal Finance (3)
- BUS 103 Accounting I (3)\*
- BUS 105 Accounting II (3)\*
- BUS 117 Computerized Accounting (3)
- BUS 127 Principles of Entrepreneurship I (3)
- BUS 130 Microcomputer Applications I (3)
- BUS 213 Business Communications (3)
- BUS 216 Managerial Accounting (3)

**Business Electives (18 Credits)**

- BUS 112 The Business of Personal Training (3)
- BUS 115 Business Math Using Calculator (3)
- BUS 125 Human Resources (3)
- BUS 133 Micro Applications I: Spreadsheet (3)
- BUS 139 Micro Applications I: Word Processing (3)
- BUS 201 Principles of Management (3)
- BUS 204 Microeconomics (3)
- BUS 205 Business Law (3)
- BUS 210 Marketing (3)
- BUS 230 Principles of Entrepreneurship II (3)
- MAT 107 General Calculus & Linear Algebra (3)
- MAT 203 Basic Statistics (3)

**Notes:**

Revised 8/20

Technical courses can be no more than 5 years old.

MAT 103 Intermediate Algebra is the preferred Mathematics/Science course for this degree.

\*BUS200 Financial Accounting (4) can be taken instead of BUS103 Accounting I (3) and BUS105 Accounting II (3). Total Business Degree Requirement credit hours completed must still meet a minimum of 45 credits.

If MAT107 or MAT203 is used as the Math/Science credit, it will not count as a Business Elective course.