

# 1098-T 2023

Download your 1098-T for tax year 2023 from your MyHCC account.

## Login to your MyHCC account from our homepage at

## Highlandcc.edu





# Click Sign In





#### Username: Lastname.Firstname@highlandcc.edu

### If you don't know your password please click **Forgot MyHCC Password**





#### Enter your MyHCC Username\* and Password

Username@highlandcc.edu

Password

 $\hfill\square$  Keep me signed in



Forgot MyHCC Password

\*MyHCC Username is FirstInitialLastName@highlandcc.edu for employees and LastName.FirstName@highlandcc.edu for students.

If you have any questions or issues signing in, please contact the HCC IT Heldesk at (785)-442-6060 or helpdesk@highlandcc.edu.





MyHCC

#### Once you're signed in Click on the MyHCC App





You may need to sign in again

**Login:** Lastname.Firstname (**DO NOT** include @Highlandcc.edu)

# Then choose the Finances tab and then 1098-T



# HIGHLAND COMMUNITY COLLEGE

# If your **Consent** shows **NOT ACCEPTED** you'll need to Review and accept the terms and conditions\* by clicking the blue link.

Consent NOT ACCEPTED	
You are allowed to opt to receiv	a 1008 T forms electronically. If you want to do so, places read and accent the terms and
conditions set for signing the co	nsent for 1098-T.

# Once you review and accept the terms and conditions click the box and save.

#### **1098-T Consent Form**

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Federal regulations allow those eligible to receive IRS Form 1098T the option to receive the form in an electronic format. I acknowledge that by consenting to electronically access my IRS Form 1098T, I will not receive a paper copy in the mail. Please note, HCC employees are not authorized to offer any personal tax advice. Please address all questions and concerns regarding personal tax matters to a tax consultant/advisor or the IRS directly at 1-800-829-1040.

I acknowledge that I have read and fully understand the terms and conditions set forth for signing the content for 1098T Consent Form.

SAVE

![](_page_6_Picture_8.jpeg)

Your **Consent** will change over to **ACCEPTED.** Then you'll be able to view and download any 1098-T you were eligible to receive from 2018–2023. Click on the **Download** button in the correct year you wish to download.

#### 1098-T

Consent ACCEPTED		
You are allowed to opt to receive 10 <sup>0</sup> conditions set for signing the conser	98-T forms electronically. If you want to do so, t for 1098-T.	, please read and accept the terms and
Review terms and conditions*		
Tax Years Do	wnload any year you were eligible for	a 1098-T below
2020	2019	2018
🖧 Download	选 Download	යි Download

![](_page_7_Picture_3.jpeg)

# Congrats! You've now downloaded your 1098-T.

![](_page_8_Picture_1.jpeg)