

Student Rights and Responsibilities

Highland Community College Code of Conduct

Students at Highland Community College are dedicated to growing both academically and personally. The HCC Community has defined six “Shared Performance Expectations” that are essential for all members of the community to exhibit in order to grow personally and academically.

HCC Shared Performance Expectations

1. **Be Competent at your Work**-Know your area of work or study; consistently perform to expectations; use constructive feedback to improve.
2. **Communicate Effectively**-Demonstrate the ability to create and understand messages-in written, oral, or visual form.
3. **Respect Others**-Show respect for other people and the environment; be open to perspectives different from your own; treat people and the environment with courtesy.
4. **Make Good Decisions**-Apply critical thinking processes-examine assumptions, gather relevant and reliable data and information; make decisions based on evidence.
5. **Act Responsibly**-Within your role or roles at HCC, meet your commitments and be accountable for your own behavior and performance.
6. **Work Effectively in Teams**-Contribute productively-as a leader or member of a team.

The College reserves the right to sanction students for conduct that violates the Shared Performance Expectations. The following types of acts are examples of such violations and could result in serious disciplinary sanctions to include suspension or expulsion from Highland Community College.

1. Threatening the life or physical safety of others.
2. Conduct that violates the right of others to an educational atmosphere or interferes with the operations of the College.
3. Vandalism, theft, or willful destruction of property.
4. Violation of College policies or regulations.
5. Violation of federal, state, or local laws.
6. Insubordination to College authorities.

Equal Opportunity, Harassment and Nondiscrimination

HCC’s full Equity Grievance Policy and processes associated with Equal Opportunity, Harassment, and Nondiscrimination may be found online at <https://highlandcc.edu/pages/handbook>. All students are required to review this policy. For your immediate information, the Student Discipline Adjudication Procedure is printed below.

Student Discipline Adjudication

The purpose of this Student Discipline Adjudication Procedure is to document the College’s due process for responding to Student Code of Conduct violations including gender discrimination and sexual misconduct under Title IX.

Official Communication & Policies

Email received at a student’s Highland CC email address is the official mode of communication at HCC for all matters.

Complete copies of HCC Policies referred to in this handbook, including the HCC Housing Handbook, may be found online at: <https://highlandcc.edu/pages/handbook>.