PLACEMENT SCORES/PREREQUISITE REQUIREMENTS

HCC accepts the following placement verification:

1. Submit an official high school transcript which documents final cumulative GPA and/or ACT/SAT test scores.
2. Provide an official transcript or grade report showing the successful completion of a prerequisite course.
3. Submit standardized test scores - ACT, SAT, Compass, Accuplacer, or ASSET test scores are accepted.
   - ASSET/Compass/Accuplacer test scores must be sent on official letterhead from where the test was administered.
   - ACT and SAT scores can be submitted by official test scores from ACT/SAT or through official high school transcripts.

Successful completion of a course requires a grade of D or higher, unless listed differently. If you have not met the prerequisites, please contact your area college for testing opportunities.

Documentation of these requirements must be received before your enrollment is finalized. Verification due within 30 days of enrolling or course will be dropped. If prerequisite course is in progress at another school, please notify HCC Online within 30 days of enrollment.

If documentation is not provided by due dates, the student will be dropped from the course. Reenrollment is available with verification of prerequisite on file. See http://online.highlandcc.edu for Important Dates.

All degree seeking students must have official transcripts for high school or GED and any college level work on file prior to enrolling. Unofficial transcripts are accepted for prerequisite verification for non degree seeking students only.

Submit verification to:
Fax Records to: 785.442.6133
Mail Records to: HCC Online, Attn: Robbyn
                606 W Main, Highland, KS 66035
Email Records to: hcconline@highlandcc.edu
**HCC Online Prerequisite Requirements: Fall 2016**

**AB 207 Fundamentals of Animal Nutrition**
Successful Completion of Principles of Animal Science (HCC AB 108) or Permission of Instructor

**BS 101 College Biology**
Successful Completion of Fundamentals of English (HCC ENG009 or ENG096) and Fundamentals of Math (HCC MAT090) or equivalent placement test scores

**BS 203 Microbiology**
Successful Completion of College Biology with Lab (HCC BS 101) or Physiology with Lab (HCC BS 105)

**BUS105 Accounting II**
Successful Completion of Accounting I (HCC BUS103) with grade of C or higher

**BUS200 Financial Accounting**
Successful Completion of Introduction to Accounting (HCC BUS116) or permission

**BUS203 Macroeconomics**
Successful completion of Beginning Algebra (HCC MAT100) or higher level math course or equivalent placement test scores

**BUS204 Microeconomics**
Successful completion of Beginning Algebra (HCC MAT100) or higher level math course or equivalent placement test scores

**BUS213 Business Communications**
Successful Completion of Composition I (HCC ENG101)

**BUS216 Managerial Accounting**
Successful Completion of Accounting II (HCC BUS105) or Financial Accounting (HCC BUS200) with grade of C or higher

**CJ 201 Criminal Law**
Successful Completion of Introduction to Criminal Justice (HCC CJ 100)

**ECH182 Early Childhood CDA Renewal**
Early Childhood Course I Valid Pre-School or Infant/Toddler Child Development Associate Credential

**ECH200 Program Planning and Development**
Early Childhood Course I Successful Completion of 9 hours of ECH Courses (ECH100, ECH110, ECH115 preferred)

**ECH220 Principles of Inclusion**
Early Childhood Course I Successful Completion of Fundamentals of Early Childhood (HCC ECH100) and Observing & Interacting with Young Children (HCC ECH160)

**ENG101 Composition I** *(must meet 1 criteria)*
- ACT – Mathematics Area 15 or higher
- SAT – Mathematics 310 or higher
- ASSET – Numerical Skills Test 39 or higher
- Compass – Writing Skills 74 or higher
- Compass – Writing Sample 4-8
- Accuplacer – Writing Test 69 or higher
Successful Completion of Fundamentals of English (HCC ENG090) or Fundamentals of Reading & Writing-Advanced (HCC ENG096)

**ENG102 Composition II: Literature & Research**
Successful Completion of Composition I

**ENO148 Winery Sanitation**
Successful Completion of Introduction to Enology (HCC ENO116) or permission

**ENO268 Wine and Must Analysis**
Successful Completion of Introduction to Enology (HCC ENO116) and General Chemistry (HCC PS 107) or permission

**HS 115 Basic Diagnosis Coding Systems**
Medical Coding Course I Successful Completion of Human Anatomy (HCC BS 104), Human Physiology (HCC BS 105) and Medical Terminology (HCC BS 109) with a “C” or higher

**HS 118 Basic Procedure Coding Systems**
Medical Coding Course I Successful Completion of Human Anatomy (HCC BS 104), Human Physiology (HCC BS 105) and Medical Terminology (HCC BS 109) with a “C” or higher

**HS 210 Advanced Diagnosis Coding Systems**
Medical Coding Course I Successful Completion of Basic Diagnosis Coding Systems (HCC HS 115) with a “C” or higher or permission

**HS 225 Healthcare Coding Practicum**
Medical Coding Course I Final program course, permission required

**LG 102 Spanish II**
Successful completion of Spanish I (HCC LG 101)

**MAT100 Beginning Algebra** *(must meet 1 criteria)*
- ACT – Mathematics Area 16-18
- SAT – Mathematics 421-499
- ASSET – Numerical Skills Test 40-53
- ASSET – Elementary Algebra Test 30-35
- Compass – Pre-Algebra Test 44-100
- Compass – Algebra Test 26-40
Successful Completion of Fundamentals of Math (HCC MAT090)

**MAT103 Intermediate Algebra** *(must meet 1 criteria)*
- ACT – Mathematics Area 19-21
- SAT – Mathematics 500-599
- ASSET – Elementary Algebra Test 36-45
- Compass – Algebra Test 41-60
Successfully Completion of Beginning Algebra (HCC MAT100)

**MAT104 College Algebra** *(must meet 1 criteria)*
- ACT – Mathematics Area 22 or higher
- SAT – Mathematics 600 or higher
- ASSET – Elementary Algebra Test 46 or higher
- Compass – Algebra Test 61-100
- Compass – Algebra Test
Successful Completion of Intermediate Algebra (HCC MAT103)

**MAT105 Trigonometry**
Successful Completion of College Algebra (HCC MAT104)

**MAT203 Basic Statistics**
Successful Completion of College Algebra (HCC MAT104)

**PE 150A Personal Trainer Field Experience II**
Successful Completion of Personal Trainer Field Experience I (HCC PE 150)

**PE 150B Personal Trainer Field Experience III**
Successful Completion of Personal Trainer Field Experience II (HCC PE 150A)

**PE 250 Exercise Physiology**
Successful Completion of Human Physiology (HCC BS 105)

**PS 101 College Physical Science with Lab** *(must meet 1 criteria)*
Successful completion of Beginning Algebra (HCC MAT103) or higher level math course or equivalent placement test scores

**PSY202 Child Psychology**
Successful Completion of General Psychology (HCC PSY101)

**PSY290 Abnormal Psychology**
Successful Completion of General Psychology (HCC PSY101)

**RM 114 Risk Control**
Successful Completion of Risk Assessment (HCC RM 110)