Department:

Health Sciences – Medical Coding

Course Description:

This course provides an introduction to health information management and healthcare delivery systems in the United States. The course will focus on the roles of health professionals, types of healthcare organizations, types and levels of healthcare delivery systems, and healthcare governing bodies.

Course Competencies:

Upon completion of the course, the student should be able to:

1. Describe the current health care delivery system in the United States and explain how this system evolved.
2. Identify different career paths for health information management professionals.
3. Identify and describe multiple healthcare providers and disciplines.
4. Identify and describe the structure and operation of multiple healthcare organizations.
5. Identify external standards, regulations, and initiatives that relate to healthcare and health information.
6. Summarize the purpose, structure, and use of the health record and explain the importance of documentation.
7. Describe provider documentation responsibilities.
8. Describe the different types of healthcare consumers.
9. Identify and describe the uses and users of health records.
10. Identify and describe different payment systems for healthcare services.
11. Differentiate among various types of patient records, such as paper and electronic, in different healthcare facilities.
12. Achieve general course outcomes.
   a. Make reasonable judgments after gathering, analyzing, and evaluating information.
   b. Obtain data using technological and traditional processes.
   c. Communicate with various audiences and technologies.
   d. Apply interpersonal skill and knowledge to actual situations.

Course Content:

A. Healthcare Delivery Systems
B. Healthcare Information Management Professionals
C. Healthcare Professionals
D. Healthcare Settings
E. Purpose and Function of the Patient Record
F. Healthcare Regulatory Agencies
G. Payment Systems for Healthcare Services

**Learning Assessments:**

Course competencies will be assessed by use of discussion questions, graded assignments, comprehensive assignments, research paper, quizzes, and exams.

**Instructional Materials:**


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**Guidelines for Requesting Accommodations Based on Documented Disability or Medical Condition**

It is the intention of Highland Community College to work toward full compliance with the Americans with Disabilities Act, to make instructional programs accessible to all people, and to provide reasonable accommodations according to the law.

Students should understand that it is their responsibility to self-identify their need(s) for accommodation and that they must provide current, comprehensive diagnosis of a specific disability or medical condition from a qualified professional in order to receive services. Documentation must include specific recommendations for accommodation(s). Documentation should be provided in a timely manner prior to or early in the semester so that the requested accommodation can be considered and, if warranted, arranged.

In order to begin the process all students must complete the “Disabilities Self-Identification Form” at this link: https://highlandcc.edu/pages/disability-services.

This form can also be accessed at the Highland Community College homepage under Students Services/Student Resources/Disability Service or by contacting the Disabilities Coordinator.