Department:

English

Course Description:

This course is designed to introduce students to basic documentation principles, correct use of quotations, practice in paraphrasing, and avoidance of plagiarism in written assignments.

Course Competencies:

Upon completion of the course, the student should be able to:

1. Recognize plagiarism.
2. Paraphrase written content from source material.
3. Use accurate and correct punctuation when quoting from source material.
4. Use correct form to document source material.

Course Content:

A. Plagiarism
B. Paraphrasing
C. Punctuation of Quoted Material
D. Documentation Format

Learning Assessments:

Competencies will be assessed by written exercises, in-class assignments, class participation, writing assignments, and a final exam.

Instructional Materials:

Supplementary materials provided by the instructor

Guidelines for Requesting Accommodations Based on Documented Disability or Medical Condition

It is the intention of Highland Community College to work toward full compliance with the Americans with Disabilities Act, to make instructional programs accessible to all people, and to provide reasonable accommodations according to the law.

Students should understand that it is their responsibility to self-identify their need(s) for accommodation and that they must provide current, comprehensive diagnosis of a specific disability or medical condition from a qualified professional in order to receive services. Documentation must include specific recommendations for accommodation(s). Documentation should be
provided in a timely manner prior to or early in the semester so that the requested accommodation can be considered and, if warranted, arranged.

In order to begin the process all students must complete the “Disabilities Self-Identification Form” at this link: https://highlandcc.edu/pages/disability-services.

This form can also be accessed at the Highland Community College homepage under Students Services/Student Resources/Disability Service or by contacting the Disabilities Coordinator.